



EFFECTIVE PROJECT MANAGEMENT

Effective It Project Management

Ying-Ying Zheng



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most likely to encounter on the job Authors adhere to the Project Management Institute's PMI curriculum outline The fully interactive CD ROM has been updated for MS Project 2002 PMI PMP and Project Management Professional are registered marks of the Project Management Institute Inc

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Effective Project Management in Easy Steps John Carroll, 2012 Explains the best way to ensure a successful project including planning leading maintaining control team building risk assessment and risk management

Successful Project Management in a Week Mark Brown, 1998 An excellent guide that sets out the basic principles and provide practical steps for project managers Topics covered include understanding the nature of projects setting up a project planning projects controlling projects and the role and personal qualities of a project manager

Effective Project Management Paul Roberts, 2011-02-03 Whether organising an important event or heading up a large team running a project can be a daunting process Project management is fraught with perils unfinished and unsuccessful projects are everywhere In fact it's more common than not for projects to fail Effective Project Management reveals what the best project managers know say and do By condensing thirty years of hands on project management experience it will show the reader what to do in simple smart and practical steps With essential advice that has been tried and tested in real businesses it covers all the aspects of how to manage a successful project including how to manage changing targets how to plan quality timescales and budgets how to identify and manage risks and how to deliver your project With practical proven and effective measures to mitigate the risk of project failure Effective Project Management will boost confidence and encourage the reader to develop an instinct to pursue the best solutions for any project

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Successful Project Management Trevor L Young, 2013-03-03 Successful Project Management 4th edition is an essential guide for anyone who wants to improve the success rate of their projects It will help managers to maintain a balance between the demands of the customer the project the team and the organization Covering the more technical aspects of a project from start to completion it contains practised and tested techniques covering project conception and start up how to manage stake holders effective risk management project planning and launch and execution Also including a brand new glossary of key terms it provides help with evaluating your project as well as practical checklists and templates to ensure success for any ambitious project manager

The Handbook of Project Management Trevor L. Young, 2007 Written by an experienced practitioner The Handbook of Project Management will be particularly useful for those starting a new project wishing to acquire new skills or training others in project management skills It is written specifically to help project managers improve their performance using tried and tested techniques Packed with concepts and processes tools and presentation materials this comprehensive handbook will assist anyone responsible for converting strategy into reality The package comprises a book plus free CD ROM containing a collection of tools templates and procedures which support the methodology used in the book

The Effective Project Manager Michael Stratton, 2016-09-13 This book doesn't offer a 10 step plan for a successful project management career because no plan can possibly address every project contingency This book is a necessary guide for any coordinator of people and projects You may be a planner thinker strategist project manager business owner executive leader business analyst athletic coach parent or simply an individual curious about ways to become more effective at work Any way you slice it you'll benefit from reading this book The Effective Project Manager explains in easy to understand terms what you need to do in order to become the best project

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Ward,2018-08-06 A practical and accessible guide to managing a successful project Effective Project Management is based around an activities and action check list approach to project management It provides a guide to the basic principles and the disciplines that managers need to master in order to be successful The author s check lists approach based on his years of practical experience on projects ensure that project managers are following valid processes helping them to be innovative in their approach to developing plans and resolving problems In addition the author s check list pick and mix format is designed to be flexible in order to meet the individual needs of the reader Effective Project Management also contains some information on the theories underpinning project management Knowledge of the theory helps in the understanding of how project management works in practice In addition to the book s check lists of what activities need to be performed the author offers suggestions on how tasks could be carried out This important resource Covers a wide range of project management topics including the project management process programme and portfolio management initiating and contracting a project personal skills and more Offers a highly accessible guide to the author s verified check list approach Presents flexible guidelines applicable for a wide range projects Includes guidance for project managers at all levels of experience Written for project managers working on engineering or construction projects Effective Project Management reviews all aspects of a project from initiation and execution to project completion together with the specialist topics and personal skills needed to manage projects effectively *Effective Project Management* James P. Clements,2012 **Successful Project**

Management Larry RICHMAN,2011-02-21 Successful Project Management Third Edition covers the fundamentals of project management focusing on practical skills you can apply immediately to complete projects on time on budget and on target This book teaches you how to use proven strategies in large or small projects to clarify the objectives avoid serious errors of omission and eliminate costly mistakes Gain the skills to Set measurable project objectives and create a practical plan to achieve them Manage the time cost and scope of the project Lead the project team and manage relationships effectively and productively across the spectrum of project stakeholders Modern project management is a premier solution in business and nonprofit organizations Project managers find success using a structured approach to project planning scheduling resourcing decision making and management This book isn t just for project managers Team members need to know how to carry out

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Randolph,Barry Z. Posner,1987 Explains how to start with realistic project goals and objectives to plan and track progress to use strategies for keeping projects on schedule and also learns how to use scheduling tools like GANTT CPM and PERT

Describes the art of communicating on project handling disagreements [The Architect's Handbook of Professional Practice](#)

American Institute of Architects,2011-09-26 Architects must be proficient in a variety of business practices to contribute to manage or launch a successful firm They are responsible for the same kind of legal financial marketing management and administrative activities as any other professional Within these broad categories however there are many details including professional standards and documents that are unique to the profession of architecture

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