

The Elements of Editing

A Modern Guide for Editors and Journalists

Arthur Pholonek

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Elements Of Editing A Modern Guide For Editors And Journalists

Susan L. Greenberg



Elements Of Editing A Modern Guide For Editors And Journalists:

The Elements of Editing Arthur Plotnik, 1984 Information 1st Macmillan paperbacks ed Includes bibliographies and index Secrets of Economics Editors Michael Szenberg, Lall Ramrattan, 2014-01-24 Editors of academic journals are often the top scholars in their fields They are charged with managing the flow of hundreds of manuscripts each year from submission to review to rejection or acceptance all while continuing their own scholarly pursuits Tenure decisions often turn on who has published what in which journals but editors can accept only a fraction of the papers submitted In this book past and present editors of economics journals discuss navigating the world of academic journals Their contributions offer essential reading for anyone who has ever submitted a paper served as a referee or associate editor edited a journal or read an article and wondered why it was published The editors describe their experiences at journals that range from the American Economic Review to the Journal of Sports Economics The issues they examine include late referee reports slow resubmission of manuscripts and plagiarism as well as the difficulties of herding cats and the benefits of husband wife editorial partnerships They consider the role of the editor as gatekeeper or developer of content and they advise authors to write more carefully and clearly to include citations that locate their articles in the context of the existing literature and to update their work after it has been submitted and rejected elsewhere The chapters also offer a timely insider's perspective on the general effectiveness of the system of academic journals in economics *The Copy Editing And Headline Handbook* Barbara Ellis, 2009-08-05 Everyone in the newsroom agrees that copy editors are the unsung heroes in the business who until now have never had a succinct and authoritative guide for on the job use From counting the headline to line breaks from decks to jumps from editing numbers and photo captions to editing for organization The Copy Editing and Headline Handbook is the complete source of essential information for the copy editor Whether copy editing on a computer or on the printed page for a newspaper or for a magazine Barbara Ellis shows how to clean organize and proof copy like a pro With special sections on libel captions forbidden words job hazards and head counts as well as a section of the most commonly used symbols in copy editing and proofreading the Handbook is essential for every copy editor's bookshelf **The Elements of Expression** Arthur Plotnik, 2012-06-12 Presents a guide to writing and speaking expressively offering advice on such topics as high energy verbs figures of speech syntax word patterns and vocabulary The Editor's Companion Steve Dunham, 2015-01-01 Excel at editing The editor's job encompasses much more than correcting commas and catching typos Your chief mission is to help writers communicate effectively which is no small feat Whether you edit books magazines newspapers or online publications your ability to develop clear concise and focused writing is the key to your success The Editor's Companion is an invaluable guide to honing your editing skills You'll learn about editing for CONTENT Analyze and develop writing that is appealing and appropriate for the intended audience FOCUS Ensure strong beginnings and satisfying endings and stick with one subject at a time PRECISE LANGUAGE Choose the right words the right voice and the right tense

for every piece GRAMMAR Recognize common mistakes in punctuation parts of speech and sentence structure and learn how to avoid them You ll also find valuable editing resources and checklists advice on editorial relationships and workflow and real life samples of editing with explanations of what was changed and why The Editor s Companion provides the tools you need to pursue high quality in editing writing and publishing every piece every time **A Poetics of Editing** Susan L. Greenberg,2018-09-03 This original and authoritative book offers a first ever attempt to define a poetics of the editing arts It proposes a new field of editing studies in which the ideal editor can be understood in relation to the long theorised author and reader The book s premise is that editing like other forms of making is mostly invisible and can only be brought into full view through a comparative analysis that includes the insights of practitioners The argument laid down in careful layers is supported by a panoramic historical narrative that tracks the shifts in textual authority from religious and secular institutions to the romanticised self of the digital present The dangers posed by the anti editing rhetoric of this hybrid romanticism are confronted head on To the traditional perception of editing as the imposition of closure A Poetics of Editing adds a perspective on a dynamic process with a sense of the possible The Copyeditor's Handbook Amy Einsohn,Marilyn Schwartz,2019-05-14 The new updated edition of the handbook that should be on every copyeditor s desk Unstuffy hip and often funny The Copyeditor s Handbook has become an indispensable resource both for new editors and for experienced hands who want to refresh their skills and broaden their understanding of the craft of copyediting This fourth edition incorporates the latest advice from language authorities usage guides and new editions of major style manuals including The Chicago Manual of Style It registers the tectonic shifts in twenty first century copyediting preparing text for digital formats using new technologies addressing global audiences complying with plain language mandates ensuring accessibility and serving self publishing authors and authors writing in English as a second language The new edition also adds an extensive annotated list of editorial tools and references and includes a bit of light entertainment for language lovers such as a brief history of punctuation marks that didn t make the grade the strange case of razbliuto and a few Easter eggs awaiting discovery by keen eyed readers The fourth edition features updates on the transformation of editorial roles in today s publishing environment new applications processes and protocols for on screen editing major changes in editorial resources such as online dictionaries and language corpora new grammar and usage authorities online editorial communities and web based research tools When you re ready to test your mettle pick up The Copyeditor s Workbook Exercises and Tips for Honing Your Editorial Judgment the essential new companion to the handbook **The Complete Canadian Book Editor** Leslie Vermeer,2016-08-31 The essential resource for aspiring and professional editors Whether you are a student of the craft or a working editor you need The Complete Canadian Book Editor From building and managing author relationships through acquiring and developing manuscripts to every level of text editing and proofing for print and ebooks editors play integral roles in the operations of a book publishing house In The Complete Canadian Book Editor veteran editor and

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The Christian Writer's Manual of Style Zondervan,2010-05-11 An essential tool for writers editors proofreaders designers copywriters production managers and marketers too *The Christian Writer's Manual of Style* is an essential tool not only for writers of religious materials but for their editors proofreaders designers copywriters production managers and even marketers Rather than simply repeating style information commonly available in standard references this newly updated and expanded edition includes points of grammar punctuation usage book production and design and written style that are often overlooked in other manuals It focuses on information relating to the unique needs and demands of religious publications such as discussions on how to correctly quote the Bible how to capitalize and use common religious terms and how to abbreviate the books of the Bible and other religious words Also included are rarely found items such as an author's guide to obtaining permissions guidelines for using American British and Mid Atlantic styles discussions of inclusive language profanity and ethnic sensitivities discussions of Internet and computer related language style a list of problem words style issues regarding words from major world religions a discussion of handling brand names in text a list of common interjections issues of type design paper copy fit This edition has been completely updated since the 1988 edition and contains more than twice as much information as the previous edition This is the most detailed and comprehensive guide of its kind

Strategies and Tactics for Multidisciplinary Writing Elufiede, Kemi,Barker Stucky, Carissa,2021-03-18 Across a wide range of fields of study and academic interests there is often a common denominator in the need for successful concise and well researched communications in the form of writing Whether it be accessing credible research pre writing practices or taking writing to the next level from good to excellent there is a constant need for teaching writing skills and methods effectively as well as utilizing what has been learned within real life applications to create quality written content With composers of the written word ranging from students to researchers to business owners and more multidisciplinary writing encompasses a range of research devoted to enhancing writing skills and providing an understanding of the writing process across diverse fields of interest *Strategies and Tactics for Multidisciplinary Writing* provides writers in the professional and academic sphere resources for enhancing their writing skills through a clear understanding of the writing

process The chapters focus on the multiple stages of writing including planning researching drafting revising and more While highlighting specific topics such as writing in virtual environments topic research writing for the internet and pre writing practices this book is ideally intended for writers in the professional and academic spheres as well as practitioners

stakeholders researchers academicians and students interested in multidisciplinary writing **The Man Behind the Quill**

Arthur Plotnik,1987 *Danger My Destiny* Robert Bowie Johnson,Hilda Petrie-Coutts,2007-09 Five years old Chantal daughter of Charles Beddington prominent MP and wealthy landowner is kidnapped by the international terrorist gang September Nova setting in motion a series of dramatic events stretching into her adult life Following several violent assaults on her family Chantal has to face the age old dilemma whether to try to evade and escape evil or to confront it head on as she questions Is Danger My Destiny *Writing for Publication* Mary Renck Jalongo,Olivia N. Saracho,2016-05-24 This book offers systematic instruction and evidence based guidance to academic authors It demystifies scholarly writing and helps build both confidence and skill in aspiring and experienced authors The first part of the book focuses on the author s role writing s risks and rewards practical strategies for improving writing and ethical issues Part Two focuses on the most common writing tasks conference proposals practical articles research articles and books Each chapter is replete with specific examples templates to generate a first draft and checklists or rubrics for self evaluation The final section of the book counsels graduate students and professors on selecting the most promising projects generating multiple related yet distinctive publications from the same body of work and using writing as a tool for professional development Written by a team that represents outstanding teaching award winning writing and extensive editorial experience the book leads teacher scholar authors to replace the old publish or perish dictum with a different growth seeking orientation publish and flourish

Plain Language Legal Writing Cheryl Stephens,2008-07 A complete guide to clean precise and understandable legal writing So many books give you advice that turns out to be hollow know your audience structure your writing The real strength in Plain Language Legal Writing is how throughout Stephens provides clear instructions on how to accomplish what she s recommending Instead of just telling you to plan what you re going to write she walks you step by step through the planning Instead of telling you to consider your audience before writing she describes in detail the sorts of audiences a legal document might have more than you d expect and how to best meet their needs Plain Language Legal Writing will help you produce documents that people are willing to read and able to understand More PlainLanguageLegalWriting comOther versions e book [Suggestions to Authors of the Reports of the United States Geological Survey](#) Geological Survey

(U.S.),1991 **Suggestions to Authors of the Reports of the United States Geological Survey** Wallace R.

Hansen,1991 [Studies in Etymology and Etiology](#) David L. Gold,2009 Dictionaries usually give only brief treatment to etymologies and even etymological dictionaries often do not lavish on them the attention which many deserve To help fill the gap the author deals in depth with several etymologically problematic words in various Germanic Jewish Romance and Slavic

languages all of which have hitherto either been misetymologized or not etymologized at all Sometimes he succeeds in cracking the nut Sometimes he is able only to clear away misunderstanding and set the stage for further treatment Usually he marshals not only linguistic but also historical and cultural information Since this book also discusses methodology it has the makings of an introduction to the science art and craft of etymology David L Gold is the founder of the Jewish Name and Family Name File the Jewish English Archives and the Association for the Study of Jewish Languages as well as the editor of Jewish Language Review and Jewish Linguistic Studies

Teksredaksie Wannie Carstens,2012-04-01 e Teksredaksie is n baie welkome en uiters nuttige Afrikaanse handboek gemik op die byeenbring van die jongste insigte in teksversorging en die opleiding van taalpraktisyns e Hierdie kombinasie van teoretiese besinning en verantwoording met n duidelik gepaardgaande praktykgerigtheid is werklik uniek en behoort ongetwyfeld die bruikbaarheid van die boek in velerlei opleidingskontekste te verseker e Prof Anne Marie Beukes Hoof van Departement Linguistiek en Literatuurwetenskap Universiteit van Johannesburg

Organic Community (ēmerision: Emergent Village resources for communities of faith) Joseph R. Myers,2007-05-01 Community is a fundamental life search and one of the key aspects people look for in a congregation But community can t be forced controlled or easily created The problem says Joseph R Myers is that churches are too focused on developing programs instead of concentrating on environments where community will spontaneously emerge Organic Community challenges key leaders to become environmentalists people who create or shape environments Outlining nine organizational tools for creating a healthy environment Myers shows readers how to diagnose their current situation and implement patterns that will develop possibilities for healthy communities

Cheering for Self James S. Vass Jr,James Vass Jr,2003-05-13 This book is a study of UW men s basketball fans during the 2001 2002 season and explores their proclivity to cheering for self during basketball events The term basketball event is used rather than basketball game to make clear that everything connected to and seen heard or experienced before during and after a basketball game is included The actual game itself is only part of the basketball event An undercurrent runs throughout this participant observation mini ethnography dealing with access and the relative quality of that access to basketball events being affected by ones age class race and gender The prominent role of advertising in shaping basketball events and helping to construct fans as consumers of products both commercial and institutional during the process of cheering for self is central to this idea Cheering for self is the activity engaged in by individual fans after they find things to identify or connect with through personal investment Fans cheer for self indirectly Fans cheer for the team that they identify with Through the process of cheering for self while attending the basketball event people are taught how to become fans to consume a UW product the basketball event and to consume advertisers products People have a tendency to spend their entire life trying to impress others

Decoding **Elements Of Editing A Modern Guide For Editors And Journalists**: Revealing the Captivating Potential of Verbal Expression

In an era characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its power to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**Elements Of Editing A Modern Guide For Editors And Journalists**," a mesmerizing literary creation penned by way of a celebrated wordsmith, readers attempt an enlightening odyssey, unraveling the intricate significance of language and its enduring impact on our lives. In this appraisal, we shall explore the book's central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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