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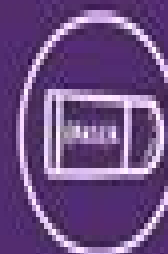
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effectively for academic purposes It reminds students that writing is an integral part of the learning process and shows them how to write clear sentences coherent paragraphs and well organized papers It explains in detail matters of style and format including how to quote cite and list reference sources using both APA and ASA styles and how to present quantitative and qualitative research results Students can also learn how to revise edit and proofread to produce a high quality paper While this guide is prepared for the use of both undergraduate and postgraduate students in the social sciences it contains a great deal of useful material that can help students studying other disciplines to write better academic papers To make the book more helpful topics such as subject verb agreement the use of articles verb tenses and punctuation are included in the appendices Also included are detailed comments on revision of faulty sentences taken from student writing and an extensive appendix on the use of over 300 selected words and phrases with explanatory notes and example sentences

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Effective Writing, the Manager's Role; Writing Seminar for Managers United States. Internal Revenue Service,1975

Writing with Intention and Impact: A Comprehensive Guide to Effective Writing Pasquale De Marco,2025-04-14

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Writing; the Manager's Role, Writing Seminar for Managers, May 1975 United States. Internal Revenue Service,1975

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