



EFFECTIVE PROJECT MANAGEMENT

Effective Project Management

Paul Roberts



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Effective Project Management Robert K. Wysocki, Rudd McGary, 2003-07-25 An updated edition of the bestselling book on managing IT projects New topics introduced in this edition include Adaptive and eXtreme management methods team selection and management and risk analysis Immerses readers in a simulated real world situation where they must perform as seasoned project managers to move example projects through their lifecycles Walks readers through a series of projects that they are most likely to encounter on the job Authors adhere to the Project Management Institute's PMI curriculum outline The fully interactive CD ROM has been updated for MS Project 2002 PMI PMP and Project Management Professional are registered marks of the Project Management Institute Inc

Successful Project Management Trevor L Young, 2013-03-03 Successful Project Management 4th edition is an essential guide for anyone who wants to improve the success rate of their projects It will help managers to maintain a balance between the demands of the customer the project the team and the organization Covering the more technical aspects of a project from start to completion it contains practised and tested techniques covering project conception and start up how to manage stake holders effective risk management project planning and launch and execution Also including a brand new glossary of key terms it provides help with evaluating your project as well as practical checklists and templates to ensure success for any ambitious project manager

Effective Project Management Paul Roberts, 2011-02-03 Whether organising an important event or heading up a large team running a project can be a daunting process Project management is fraught with perils unfinished and unsuccessful projects are everywhere In fact it's more common than not for projects to fail Effective Project Management reveals what the best project managers know say and do By condensing thirty years of hands on project management experience it will show the reader what to do in simple smart and practical steps With essential advice that has been tried and tested in real businesses it covers all the aspects of how to manage a successful project including how to manage changing targets how to plan quality timescales and budgets how to identify and manage risks and how to deliver your project With practical proven and effective measures to mitigate the risk of project failure Effective Project Management will boost confidence and encourage the reader to develop an instinct to pursue the best solutions for any project

Successful Project Management Milton D.

Rosenau, Gregory D. Githens, 2011-12-02 The Fourth Edition of this internationally bestseller details the quick and easy way to master the basics of project management Using a lively conversational style project management gurus Mickey Rosenau and Gregory Githens equip readers with fundamental principles and tested in the trenches techniques for managing projects in any type of organization They arm readers with easy to use tools for resolving any technical mechanical or personnel problem that may arise over the course of a project and break project management down into twenty two chronological steps Extensively revised and updated this Fourth Edition examines the role of integration in project planning risk and issues management virtual teams new theories project management offices and more Successful Project Management Fourth Edition is an ideal primer for students and an indispensable quick reference for experienced professionals **Effective Project Management** Robert K. Wysocki, 2019-04-05 The popular guide to the project management body of knowledge now fully updated Now in its eighth edition this comprehensive guide to project management has long been considered the standard for both professionals and academics with nearly 40 000 copies sold in the last three editions Well known expert Robert Wysocki has added four chapters of new content based on instructor feedback enhancing the coverage of best of breed methods and tools for ensuring project management success With enriched case studies accompanying exercises and solutions on the companion website and PowerPoint slides for all figures and tables the book is ideal for instructors and students as well as active project managers Serves as a comprehensive guide to project management for both educators and project management professionals Updated to cover the new PMBOK Sixth Edition Examines traditional agile and extreme project management techniques the Enterprise Project Management Model and Kanban and Scrumban methodologies Includes a companion website with exercises and solutions and well as PowerPoint slides for all the figures and tables used Written by well known project management expert Robert Wysocki Effective Project Management Eighth Edition remains the comprehensive resource for project management practitioners instructors and students PMBOK is a registered mark of the Project Management Institute Inc *Effective Project Management in Easy Steps* John Carroll, 2012 Explains the best way to ensure a successful project including planning leading maintaining control team building risk assessment and risk management **Effective Project Management** Robert K. Wysocki, Robert Beck, Jr., David B. Crane, 1995-09-29 Project Management A total interactive guide to keeping your projects on schedule within budget and up to spec every time This unique interactive tutorial does something that no other guide on the market can it gives you an opportunity to learn firsthand all the ins and outs of project management While other guides simply describe what works and what doesn't this book software package lets you find out for yourself by first schooling you in state of the art project management principles and practices and then immersing you in a simulated environment in which you're required to think and act like a seasoned project manager As you work through a variety of simulated projects your progress is monitored by a savvy mentor who analyzes your decisions poses a number of realistic problems that you solve using Microsoft Project and offers invaluable

advice and guidance on how to do it even better next time The first and only truly hands on guide to successful project management ever created Effective Project Management Provides novices with a complete introduction to the principles of sound project management Offers experienced project managers an opportunity to fine tune their skills Describes all the proven management tools and techniques you need to stay on schedule and within budget without compromising quality Adheres to the Project Management Institute s curriculum outline PMBOK and follows the necessary course requirements for professional certification Provides a simulated environment on CD ROM in which to apply the principles tools and techniques described in the book Effective Project Management in easy steps, 2nd edition John Carroll,2012-02-10 Effective Project Management in easy steps will show you how to make sure your project is successful It focuses on the key skills a manager needs to develop for a smooth running project and a timely arrival at the finishing line It includes examples for most key documents such as the terms of reference business case and project plan It addresses team building and good communications It covers the typical project stages with helpful lists of applicable tasks and deliverables which effectively provides a blueprint for planning an entire project This up to date primer covers all key trends in project management including a chapter on Agile Project Management If you re a first time project manager let this book take you through the essential project stages in easy steps and take note of the applicable tasks and deliverables If you re an experienced project manager this book provides a valuable source of inspiration for making projects run smoothly and satisfactorily Covering risk management together with insights on how to plan lead organize and control a project simply a fountain of knowledge

The Handbook of Project Management Trevor L. Young,2007 Written by an experienced practitioner The Handbook of Project Management will be particularly useful for those starting a new project wishing to acquire new skills or training others in project management skills It is written specifically to help project managers improve their performance using tried and tested techniques Packed with concepts and processes tools and presentation materials this comprehensive handbook will assist anyone responsible for converting strategy into reality The package comprises a book plus free CD ROM containing a collection of tools templates and procedures which support the methodology used in the book *Effective Project Management* Garth G.F. Ward,2018-06-06 A practical and accessible guide to managing a successful project Effective Project Management is based around an activities and action check list approach to project management It provides a guide to the basic principles and the disciplines that managers need to master in order to be successful The author s check lists approach based on his years of practical experience on projects ensure that project managers are following valid processes helping them to be innovative in their approach to developing plans and resolving problems In addition the author s check list pick and mix format is designed to be flexible in order to meet the individual needs of the reader Effective Project Management also contains some information on the theories underpinning project management Knowledge of the theory helps in the understanding of how project management works in practice In addition to the book s check lists of what

activities need to be performed the author offers suggestions on how tasks could be carried out This important resource Covers a wide range of project management topics including the project management process programme and portfolio management initiating and contracting a project personal skills and more Offers a highly accessible guide to the author s verified check list approach Presents flexible guidelines applicable for a wide range projects Includes guidance for project managers at all levels of experience Written for project managers working on engineering or construction projects Effective Project Management reviews all aspects of a project from initiation and execution to project completion together with the specialist topics and personal skills needed to manage projects effectively

Successful Project Management Trevor Leonard Young,2006 Project management has become an area of interest in all types of organization and the skills required are recognized as highly desirable at all levels The role of project manager requires maintaining a balance between the demands of the customer project team and the organization This provides a real challenge in the fields of time management and prioritization Successful Project Management will enable any manager to significantly raise the probability of success with their projects and contains practical and well tested techniques This step by step guide will help you with project conception and start up managing project stakeholders managing risks project planning project launch and execution closure and evaluation Complete with checklists and specific guidance notes this essential book covers the entire project management process and will improve your chances of success

Successful Project Management Jack Gido,James P. Clements,2003 Covering everything students need to know about working successfully in a project environment this second edition includes a copy of Microsoft Project 2000 on CD ROM and a series of case studies with questions that have been framed for individual and group response Pub desc

Project Management Step by Step Richard Newton,2012-09-07 You ve been given a project to run You know you need to get it right but you don t know what you need to do and in what order to make sure it all runs smoothly and you come out of it looking great You need Project Management Step by Step Almost every manager and businessperson finds at some time that he or she has to complete a task that has sufficient complexity and importance that an ad hoc approach to getting it done is just not enough Managers in this common situation need the structure and rigour of a project management approach yet very few managers are formally trained in project management or have the inclination time or finances to become trained They need an approach they can feel confident is sufficiently robust to ensure their success but also simple enough to be immediately applicable Project Management Step by Step provides the solution to this problem a practical and immediate way to become a competent project manager This is a comprehensive and authoritative guide written and structured in a practical and rapidly applicable style

The Effective Project Manager Michael Stratton,2016-09-13 This book doesn t offer a 10 step plan for a successful project management career because no plan can possibly address every project contingency This book is a necessary guide for any coordinator of people and projects You may be a planner thinker strategist project manager business owner executive leader business

analyst athletic coach parent or simply an individual curious about ways to become more effective at work Any way you slice it you ll benefit from reading this book The Effective Project Manager explains in easy to understand terms what you need to do in order to become the best project manager you can be an Effective Project Manager EPM The key themes of this book include time management people management and thoughtful production of work that matters You need to be able to tell what work is the most important during any given hour spent on the job You ll learn how to accomplish this task by better understanding people and organizations You ll get people to tell you things by listening planning and leading You ll turn into a doer who can handle any situation thrown at you You ll learn how to organize your thoughts and structure your planning process by using mind maps and pictures You ll find out how to track progress easily and give your teams proven processes to use Finally you ll learn the common traits that all EPMS share The book is split into two parts Part 1 focuses on how to manage yourself and includes tools that will help you become more effective in both your professional and personal life Part 2 focuses on how to manage others If you can manage yourself and manage others effectively then you can lead almost any project

Effective Project Management Garth G.F. Ward,2018-08-06 A practical and accessible guide to managing a successful project Effective Project Management is based around an activities and action check list approach to project management It provides a guide to the basic principles and the disciplines that managers need to master in order to be successful The author s check lists approach based on his years of practical experience on projects ensure that project managers are following valid processes helping them to be innovative in their approach to developing plans and resolving problems In addition the author s check list pick and mix format is designed to be flexible in order to meet the individual needs of the reader Effective Project Management also contains some information on the theories underpinning project management Knowledge of the theory helps in the understanding of how project management works in practice In addition to the book s check lists of what activities need to be performed the author offers suggestions on how tasks could be carried out This important resource Covers a wide range of project management topics including the project management process programme and portfolio management initiating and contracting a project personal skills and more Offers a highly accessible guide to the author s verified check list approach Presents flexible guidelines applicable for a wide range projects Includes guidance for project managers at all levels of experience Written for project managers working on engineering or construction projects Effective Project Management reviews all aspects of a project from initiation and execution to project completion together with the specialist topics and personal skills needed to manage projects effectively

Successful Project Management in a Week Mark Brown,1998 An excellent guide that sets out the basic principles and provide practical steps for project managers Topics covered include understanding the nature of projects setting up a project planning projects controlling projects and the role and personal qualities of a project manager

Key Project Management Based on Effective Project Thinking Ronggui DING,2015-09-11 This book provides an effective overall approach and concrete

action strategies to help readers quickly grasp key aspects of project management and reduce the pressure during the learning process so that they can soon start enjoying the fruits of successful project management. The problems discussed in this book have been drawn both from several years of theoretical research on the part of the author and from communications between the author and hundreds of business executives and project managers from many domestic and international EMBA and CEO classes. The book's unique content is written in an easy-to-follow tone with typical Chinese systemic and dialectical thinking intended to help readers find the appropriate way to solve problems as they encounter them. One of the popular misunderstandings about project management is to make project managers take most of the responsibilities for project success. Senior managers in companies usually think project management is not their business. This book puts project management in business context to eliminate this misunderstanding and demonstrates that only if the senior managers recognize the value of projects and play their roles in project governance and project management right, their companies can survive and develop in the changing society. In order to solve the contradiction between the uniqueness of a project and the efficiency/reliability of its management, this book examines, based on Chinese dialectical logic, the basic preparation needed for successful project management, including how to use unified principles to manage projects with different characteristics, how to create company-wide project governance infrastructure to make project managers able to take their management responsibilities, and how to establish effective relationships among project stakeholders to make unique projects manageable. Structured partner social networks, etc. This book explains how to deal with the key contradictions existing in each phase of a project, from project decision-making to close-out. This book is basically for both top managers of companies and project managers, so it addresses many challenges companies and project managers will have to face in the changing society and provides essential strategies and methods for overcoming them. This book is not another book to talk about project management knowledge or successful project management stories; it is about basic project thinking and corresponding insights to deal with key common issues in projects, which are essential to manage projects and even companies reliably in the changing and unreliable society. **Effective Project Management** James P. Clements, 2012

Creative, Efficient, and Effective Project Management Ralph L. Kliem, 2013-10-23 Creative companies are distinguished by their ability to adapt and thrive in a dynamic, changing economy. Their products and services stand out in the market, and these companies' ability to be agile and innovative is key to their success. *Creative, Efficient, and Effective Project Management* supplies an in-depth discussion of creativity and its relationship to project management. Specifically, it explains how the tools and techniques of creativity can be used to enhance the five processes executed during a project: defining, planning, executing, monitoring and controlling, and closing. Establishing the groundwork for encouraging and sustaining creativity in your projects, the book details the benefits of integrating creativity in projects. It discusses common and not-so-common tools and techniques for developing project management deliverables and identifies the challenges that can arise when using creativity.

in a project It also details ten little known facts that can help you overcome the obstacles that often prevent organizations from tapping into the power of creativity in their projects Each chapter includes a checklist and a case study on the application of the concepts presented The book also indicates where applicable how the topics of discussion relate to the Project Management Institute s PMI Project Management Body of Knowledge PMBOK Creativity resides in everyone but for the most part remains untapped In this book you will find thoughts tools and techniques that will enable you to tap into your team s creative energy and direct it towards achieving your project goals and objectives

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