Project Management Fundamentals



Fundamentals Of Professional Management

Chao Zhang

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Introduction provides an overview of the key concepts of management In Part II Planning and in Part III Organising and Staffing the emphasis has been laid on the traditional functions of management Similiarly Part IV Direction and Controlling and Part V Management in Future of this book outline the key futuristic thoughts As the book advances to Part VI Personnel Management and Part VII Financial Management it explains the best practices and steps to their implementation its potential benefits and pitfalls Part VIII Production Management deals with the organisational functions Part IX Marketing Management and Part X Management Information System of this book discuss the role played by the information system in an organisation Finally in Part XI Project Management it describes the meaning life cycles and the method of preparing a project in an organisation Designed for the students of B Com Pass and Hons and BBA courses this book will also be valuable to all those who are studying for professional qualifications such as MBA CA ICWA and CS NEW TO THIS EDITION Includes three new parts Part VIII Production Management Part X Management Information System and Part XI Project Management Contains two new chapters Organisational Culture and Group Dynamics Chapter 11 and Career Strategy and Career Development Chapter 23 Incorporates new sections in several chapters to broaden the coverage Management and Accounting Fundamentals for Construction Daniel W. Halpin, Bolivar A. Senior, 2011-09-09 TECHNOLOGY ENGINEERING CIVIL SUCCESSFUL FINANCIAL MANAGEMENT IN THE CONSTRUCTION INDUSTRY BEGINS WITH THIS HANDS ON GUIDE While construction professionals are skilled in the technical side of their work they often find the financial management aspect of the business daunting Financial Management and Accounting Fundamentals for Construction will help you better understand and navigate the financial decisions that are part of every construction project This book is a compact summary of the basic financial skills that a construction professional must have to be successful in the management of a construction company and its projects Its topics address many of the questions that any construction administrator will face such as How to organize and use a company s financial reports What amount of cash must be made available to the contractor to complete a project Why the early payment of supplier invoices can enhance profitability How to quantify the time value of money in financial decisions What tax amount is owed by a company and how it impacts the bottom line How to control project costs What financial sources are available to a construction contractor for capital expansion In this text you will learn about accounting fundamentals project related financial matters and company level financial issues three factors that are key to your career success An ideal reference for students of construction management and engineering as well as professionals who need a quick refresher when dealing with cost control analysis and other financial issues this text also offers Easy to understand coverage of financial concepts specific to the construction industry including business taxation project control engineering economy and financial forecasting Numerous worked examples plus end of chapter review questions and exercises Helpful appendices that present the structure of a typical chart of accounts the flow of transactions through a construction accounting system and tables required for computing interest and

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