

## **Effective & Persuasive**

## **Legal Writing**

- **Understand Your Audience**
- **Structure Your Document Clearly**
- **Be Concise & Direct**
- **Incorporate Strong Topic Sentences**
- **Use Persuasive Language**
- **Maintain Legal Accuracy**
- **Edit & Revise Thoroughly**
- **Utilize Examples & Anecdotes**

# Effective Legal Writing

**Kevin J. Fandl**



## **Effective Legal Writing:**

**Effective Legal Writing** Nichola Corbett-Jarvis, Brendan Grigg, 2016-12-16 This practical student focused text introduces writing skills essential for successful study in law and explains how to apply them in a legal context It is designed as a course book for first year law students with ongoing relevance as a resource in subsequent years at law school and beyond Basic literacy legal literacy and writing skills are explored in a way that is fully integrated into legal content reflecting current pedagogical best practice The text assists students to develop sound legal writing skills providing a solid foundation to enhance performance in professional legal writing tasks It includes many examples case studies and exercises and is supported by extensive online resources for lecturers The second edition of this text offers expanded examples and explanations of the types of legal writing required of both students and professionals Features Basic literacy legal literacy and writing skills are explored in a way that is fully integrated into legal content Contains many examples case studies opportunities for revision questions and exercises Revised and extended to include many new examples Contributes the achievement of the attributes identified by the Australian Teaching and Learning Council ALTC threshold learning outcomes TLO for law in particular TLO 5 Communication and collaboration Extensive suite of lecturer and student online ancillary resources Related Titles Bott Talbot Stokes Nemes and Coss Effective Legal Research 5th ed 2012 Cook Creyke Geddes Hamer Taylor Laying Down the Law 9th ed 2015 Meehan Tulloch LexisNexis Guides Grammar for Lawyers 3rd ed 2013 Stuhmcke LexisNexis Guides Legal Referencing 4th ed 2013

**Effective Legal Writing** Nichola Corbett-Jarvis, Brendan Grigg, 2016 Clear and Effective Legal Writing Veda Charrow, Myra K. Erhardt, Robert Charrow, 2007 In its Fourth Edition Clear and Effective Legal Writing continues to give students a classic introduction to legal analysis and legal writing Concise and accessible the text focuses on memo and brief writing while reinforcing key writing skills This proven teaching tool provides the student with excellent examples and numerous skill honing exercises

*Clarity for Lawyers* Mark Adler, 2007 Guiding the reader through the pitfalls of legal writing Adler explains how to prevent ambiguity and mistakes therefore saving time and getting the message across effectively The Lawyer's Book of Rules for Effective Legal Writing Thomas R. Haggard, 1997 This booklet is not intended to be a comprehensive manual on style usage or punctuation It is a quick reference guide to help lawyers and law students avoid the most common legal writing mistakes

**Effective Legal Writing** Douglas E. Abrams, 2016 Softbound New softbound print book Effective Legal Writing Guide United States Accounting Office (GAO), 2018-06-05 Effective Legal Writing Guide **EFFECTIVE LEGAL WRITING**, 2018 EFFECTIVE LEGAL WRITING CORBETT-JARVIS & GRIGG, 2020 **The Law Students' Guide to**

**Effective Legal Writing** Edward H. Telfeyan, 2024 This textbook will serve as a valuable supplement for students who are struggling with the intricacies and nuances of the drafting of legal documents The book's primary focus is on the typical predictive memos and persuasive briefs that are fundamental documents produced by practicing attorneys The book covers

the basic skills of legal writing in the use of the CREAC and C RAC paradigms that are the source of initial confusion and difficulty for many beginning law students In particular the substantive organization of legal documents the effective use of paragraphs the proper identification of issues and rules the value of fully formed headings and concisely stated rule statements the importance of thorough research and accurate citations and the importance of correct grammar and punctuation are explained in text and with examples The main thesis is drawn from the author s White Glove Inspection which is a ten step proofreading system that isolates each of the necessary writing skills to ensure the production of an error free reader friendly legal document Thus every aspect of grammar and punctuation that can otherwise plague a legal writer is explained from the identification of every punctuation mark to the grammatical parts of a sentence The Law Students Guide to Effective Legal Writing also presents ways for students to understand the logic of legal reasoning with tools like the jigsaw puzzle of the law the mirror image approach and the A B C conceptualization of the CREAC paradigm Terms like the next case and no spare parts enliven the text and provide students with ways to appreciate the beauty of the perfectly written legal analysis

**Effective Legal Writing** Gertrude Block,1983      **Laying Down the Law, 11th Edition and Effective Legal Writing: a Practical Guide, 3rd Edition (Bundle)** LexisNexis Butterworths,2020-11-15 Laying Down the Law 11th edition An ideal introduction to key legal concepts principles and skills Effective Legal Writing A Practical Guide 3rd edition A clear accessible and practical guide to the skill of legal writing      **The Handbook for the New Legal Writer** Jill Barton,Rachel H. Smith,2014-04-22 The Handbook for the New Legal Writer teaches the concepts and skills covered in the two semester 1L legal writing and research course in a way that meets the needs of today s millennial law students The focus of this new coursebook is on showing not telling students how to write effective legal documents The authors provide practical instruction on the basic writing and research tasks an attorney does daily The text covers objective writing persuasive writing and legal research and citation using a handbook format which allows easy access to key information It also provide the option of using the book as a reference tool later in law practice      Legal Reasoning and Legal Writing Richard K. Neumann,1998 A revision of Neumann s very successful basic legal writing text this edition continues to give a strong foundation in legal analysis and to writing while refining and further improving the text based on user s responses The text focuses on constructing a proof of a conclusion of law and teaches format style and grammar alongside the reasoning skills Chapter 9 How to Organize Proof of a Conclusion of Law Is widely regarded as the best explanation of this topic in any legal writing text The goal is to help students learn how to make writing decisions based on the need to prove analysis Of special interest are chapters on client interviewing and client letters sample client letters An updated citation quotation chapter to reflect changes in the 16th Edition of the Blue Book sections that show students how to convert their raw materials into an organized first draft and explanations on the process of writing in detail and in many contexts Combining clear readable text with effective sample documents and exercises Neumann has succeeded in creating a sophisticated yet

accessible text carefully crafted for beginning legal writers Table of Contents Preface Acknowledgments PART I  
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 (Bundle) LexisNexis Butterworths, 2017-09-19 Effective Legal Writing A Practical Guide 2nd edition This practical book  
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 the role and responsibilities of the legal profession **Legal Writing and Analysis in a Nutshell** Lynn Bahrych, Jeanne

Merino, Beth McLellan, 2017 Softbound New softbound print book      *Lost in Translation* Kevin J. Fandl, 2013 A globalized law market necessarily implies cross border legal communications Whether it is a non U S attorney providing legal guidance to a U S firm or an English speaking client located overseas receiving that advice directly there is a rapidly growing need for foreign legal practitioners to communicate their legal ideas in English It is essential that this advice be communicated effectively so as to maintain the meaning of their words and to properly counsel their client or colleague Mistakes in translation grammar style and form may not only misconstrue the intended advice they can lead to unwanted actions and even frustration of the intent of the guidance The focus of *Lost in Translation Effective Legal Writing for the International Legal Community* is on providing clear solutions to common errors present in the legal writing of foreign legal practitioners and law students This book is designed in an accessible format with samples of legal correspondence contracts case briefs and citations to allow the reader to obtain thorough explanations and clear guidance for all of their drafting needs

**Successful Legal Writing** Edwina Higgins, Laura Tatham, 2006 No further information has been provided for this title

The Lawyer's Style Guide Peter Butt, 2021-02-25 Clarity and precision in legal writing are essential skills in the practice and study of law This book offers a straightforward practical guide to effective legal style from a world leading expert The book is thoughtfully structured to explain the elements of good legal writing and its most effective use It catalogues all aspects of legal style topic by topic phrase by phrase usage by usage It scrutinises them all suggesting improvements Its dictionary arrangement makes it easy to navigate Entries cover matters such as abbreviations acronyms active and passive voice brackets bullet points citation methods cross referencing fonts document design footnotes gender neutral language numbering systems plain legal language punctuation the use of Latin in law structures for legal advices and documents and techniques for editing and proofreading Also covered are many words and phrases that non lawyers find opaque and obscure the aim being to show that lawyers can usually substitute a plain English equivalent that captures the legal nuances of the legalese Other topics include ambiguity deeds definitions provisos recitals simplified outlines terms of art tone and the various principles of legal interpretation With an emphasis on technical effectiveness and understanding the book is required reading for all those engaged in the practice and study of law      Nemes and Coss' Effective Legal Research, 8th Edition and Effective Legal Writing: a Practical Guide, 3rd Edition (Bundle) LexisNexis Butterworths, 2021-10-30 Nemes Coss Effective Legal Research 8th edition A current comprehensive and informative approach to legal research Effective Legal Writing A Practical Guide 3rd edition A clear accessible and practical guide to the skill of legal writing

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