

EMPLOYEE ASSISTANCE PROGRAM

# SUPERVISOR HANDBOOK

A REFERENCE GUIDE FOR  
STATE OF CALIFORNIA  
SUPERVISORS AND MANAGERS



# Employee Assistance Handbook

**J Rink**



## **Employee Assistance Handbook:**

*The Employee Assistance Handbook* James M. Oher, 1999-06-25 This book edited by a member of the ETHS class of 1966 presents a review of the best practices in Employee Assistance Programs     *Employee Assistance Program* ,1980

*Employee Assistance Program* ,1983     **Employee Assistance Programs** Mary Ann Baker,1992     *Employee Assistance Programs* Virginia. Department of Mental Health and Mental Retardation. Office of Prevention, Information, and Training,1985     *Employee Assistance Program* ,1980     **The Human Resources Management Handbook** Samuel H. Klarreich,James L. Francek,C. Eugene Moore,1985-01-01 This volume provides a comprehensive analysis of the principles models and practice of Employee Assistance Programs EAPs in varied corporate and institutional settings in the United States and Canada The editors cover the rationale policy statements and procedural features of EAPs and deal with the procedures for marketing these programs within the organization The papers in this volume by contributors from the United States and Canada describe various EAP models including service centers assessment referral assessment treatment union based programs and peer referral The roles of various EAP professionals are examined including chapters on the role of the physician the psychiatrist the social worker the clinical psychologist the occupational nurse and management Training issues are also considered particularly those relating to skill training     *Supervisor Guide to the Employee Assistance Program* ,2008     *Handbook of Occupational Health and Wellness* Robert J. Gatchel,Izabela Z. Schultz,2012-12-21 This book integrates the growing clinical research evidence related to the emerging transdisciplinary field of occupational health and wellness It includes a wide range of important topics ranging from current conceptual approaches to health and wellness in the workplace to common problems in the workplace such as presenteeism absenteeism common illnesses job related burnout to prevention and intervention methods It consists of five major parts Part I Introduction and Overviews provides an overview and critical evaluation of the emerging conceptual models that are currently driving the clinical research and practices in the field This serves as the initial platform to help better understand the subsequent topics to be discussed Part II Major Occupational Symptoms and Disorders exposes the reader to the types of critical occupational health risks that have been well documented as well as the financial and productivity losses associated with them In Part III Evaluation of Occupational Causes and Risks to Workers Health a comprehensive evaluation of these risks and causes of such occupational health threats is provided This leads to Part IV Prevention and Intervention Methods which delineates methods to prevent or intervene with these potential occupational health issues Part V Research Evaluation Diversity and Practice concludes the book with the review of epidemiological measurement diversity policy and practice issues with guidelines on changes that are needed to decrease the economic and health care impact of illnesses in the workplace and recommendations for future All chapters provide a balance among theoretical models current best practice guidelines and evidence based documentation of such models and guidelines The contributors were carefully selected for their unique knowledge as well as their ability to

meaningfully present this information in a comprehensive manner As such this Handbook is of great interest and use to health care and rehabilitation professionals management and human resource personnel researchers and academicians alike

The Integration of Employee Assistance, Work/Life, and Wellness Services Mark Attridge, Patricia A. Herlihy, R Paul Maiden, 2006-02-01 From their roots in the occupational alcohol programs in the 1940s human services programs within organizations have grown exponentially However the seamless integration of each facet of those expanding programs into a cohesive whole has proven to be a major challenge This book presents a comprehensive cross section of experienced pro

International Handbook of Work and Health Psychology Cary Cooper, James Campbell Quick, Marc J. Schabracq, 2015-04-27 Now in its third edition this authoritative handbook offers a comprehensive and up to date survey of work and health psychology Updated edition of a highly successful handbook Focuses on the applied aspects of work and health psychology New chapters cover emerging themes in this rapidly growing field Prestigious team of editors and contributors

Children's Employee Assistance Program The Children's Hospital, 1981 **EMPLOYEE ASSISTANCE PROGRAMS: Wellness/Enhancement Programming (4th Ed.)** Michael A. Richard, William G. Emener, William S. Hutchison, 2009 This landmark text discusses current issues and trends to help employee assistance and human resource professionals do their jobs better and help people live happier more productive lives by providing them with the resources to deal with personal problems The current spiraling and escalating rate of change within the business and working world fueled by other events and phenomena since September 11 2001 were the impetus and driving force behind the initiative and development of this new fourth edition This book contains 43 chapters a total of 21 are from the first two editions eleven were written specifically for the third edition and eleven new chapters were exclusively written for this new fourth edition While savoring the still pertinent meaningful and relevant to today materials from the previous editions there are nine new updates written by an all star team of experts in their respective areas The topics include history and philosophy structure and organization client services and characteristics program planning and evaluation professional and paraprofessional training and development special issues selected examples and future directions An excellent textbook for college and university courses and preparation source this book is a must for professionals wanting to be up to date on employee assistance programming for students in graduate courses and seminars for college and university courses and in service training and continuing education programs

A Supervisor's Guide to the Employee Assistance Program Washington State Employee Assistance Program, 2007 Handbook of Counselling in Organizations Michael Carroll, Michael Walton, 1997-02-28 This major handbook covers all aspects of counselling within an organizational context The authors provide a thorough examination of all the key areas and concerns in the field including models of counselling in organizations assessing the organization for counselling provision introducing counselling into the organization how the organization can impact on the counselling process understanding and working with the organization as a counsellor evaluating counselling

provision within organizations and training and supervising counsellors working with organizations *Drug Abuse Curriculum for Employee Assistance Professionals*, 1989 Accreditation of Employee Assistance Programs R Paul Maiden, 2014-06-11 Explore the evolution development and applications of accreditation standards for employee assistance programs Accreditation ensures private or public sector organizations that an employee assistance program EAP has an acceptable level of experience advisement and expertise Accreditation of Employee Assistance Programs examines all facets of EAP accreditation while revealing the council on accreditation COA standards Thorough and focused chapters discuss the value of EAP accreditation to future customers the development of accreditation standards for employee assistance programs and the smoothest road to travel to your destination of EAP accreditation Accreditation of Employee Assistance Programs describes in depth the evolution development and applications of accreditation standards for EAPs Respected authorities discuss the history and outlook of accreditation while providing valuable information on the entire process Illustrative case studies provide further valuable insight Accreditation of Employee Assistance Programs explores the history of accreditation of EAPs in the United States and Canada EAP core technology the best strategies for developing standards for accreditation the COAs employee accreditation process in depth accreditation case studies the future of credentialing and accreditation in EAPs Thorough and informative Accreditation of Employee Assistance Programs is of interest to those in employee assistance professions benefits consultants human resource managers and students in the EAP field *Drug Abuse Curriculum for Employee Assistance Program Professionals*, 1989 **Drug Abuse Curriculum for Employee Assistance Program Professionals** DIANE Publishing Company, 1995-07 Identifies the critical issues and information needs of the field and to develop a training program which was responsive to the identified needs Designed to assist employee assistance program EAP professionals in understanding and addressing employee drug abuse problems Employee Assistance Programs in Higher Education R Paul Maiden, Sally B Philips, 2022-05-29 Understand the challenges faced by university based EAPs and the strategies to effectively meet needs and discover what works and what does not Academia is a diverse workplace unlike any other and subsequently employee assistance program EAP issues are unique Employee Assistance Programs in Higher Education focuses on the unique challenges of employee assistance service delivery in a university setting This handy resource discusses the evolution development and strategies in managing an EAP in academia while comparing the substantial differences in program application between academic settings and corporate settings Discussions include outsourcing support groups implementation of services and effective model frameworks Employee Assistance Programs in Higher Education explores in depth how the difference of being an academic institution influences the administration of an EAP Reducing costs assessing the value of an EAP faculty resistance to accessing EAPs organizational and interpersonal problems manager support groups to reduce stress developing soft skills and addressing the deaths of faculty staff and students are examined in detail This unique resource is extensively referenced and includes tables to clearly present data

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