# Employer's guide to hiring and firing: Strategies, tactics, and legal considerations

Preston, Paul

Note: This is not the actual book cover

J Elliott

**Employer's Guide to Hiring and Firing** Paul Preston, 1982-01-01 **Employer's Guide to Hiring and Firing** Paul Preston, 1982 Abstract Strategies tactics and legal considerations are discussed to assist managers and employers making the hiring counseling and firing process more effective and easier to handle Straight forward guidance is given for finding the desirable employee what to look for in resumes and applications and how to check references New effective techniques are covered for eliminating employee problems managing interpersonal conflicts persuading employees to modify their behavior and for counseling the problem employee Legal implications of employee terminations are discussed relative to firing the deserving and the undeserving with skill tact and compassion wz Personnel Supervision (books) 1979-1986 Janet H. Edmonds, 1988 Imported fire ant, 1983-May 1987 Evelyn A. Brownlee, 1987 **Ouick Bibliography Series** .1976 Tips When Hiring and Firing Employees Linda M. Magoon, Donna de St Aubin, 2006-08 Hiring a new employee is one of the most important and time consuming tasks a manager can undertake Firing an employee is an emotionally draining and difficult action no matter the length of service or level of responsibility. This book shows you how to hire the right people The Nonprofit Manager's Resource Directory for the job and fire those that do not work out and avoid litigation Ronald A. Landskroner, 2002-04-30 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager's Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager's Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager's Resource Directory Second Edition has the information you need to keep your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human Resource Management Information Technology International Third Sector Leadership Legal Issues Marketing and Communications Nonprofit Sector Overview Organizational Dynamics and Design Philanthropy Professional Development Resource Development Social Entrepreneurship Strategic Planning Volunteerism Employee Selection and Minimum Qualifications for Librarians Keith M. Cottam, 1984 The Complete Guide to

Hiring and Firing Government Employees Stewart Liff, 2009-12-23 Not only does government bureaucracy often make hiring a cumbersome slow moving process but poor performers enjoy more protection from losing their jobs than their counterparts outside of government With over thirty years experience as a federal government employee insider Stewart Liff offers a solution to the government talent shortage enabling government managers to cut through the red tape and take advantage of the best government employees out there The Complete Guide to Hiring and Firing Government Employees also teaches readers the equally important skills of efficiently documenting and dealing with those who don't make the cut to ensure your team starts and stays strong You ll discover how to take an anticipatory approach to recruiting how to decide who to target and where and how to advertise for open positions how to screen and interview candidates how to counsel a poor performing employee how to use progressive discipline how to document a case and write a charge how to develop internal political support and much more Bringing the best new people on board and weeding out the worst are both the most important and the most difficult tasks faced by any employer For federal managers the challenge is even greater Filled with tried and true strategies this step by step guide will equip you to continuously uphold strengthen and even grow an entire department of high achievers Bowker's Law Books and Serials in Print ,1998 Paperbound Books in Print ,1992 Work Related Abstracts ,1995 Practical Help for New Supervisors Joan Giesecke, 1992 This volume addresses basic interpersonal skills including interviewing orienting the new library employee conducting effective performance appraisals rewarding employees non monetarily communicating managing change and holding effective meetings This revised second edition contains comments from purchasers of the first edition ensuring its usefulness to new supervisors Lists of readings are included for those who seek additional information about the topics addressed Forthcoming Books Rose Arny, 1983 Recent Writings on the History of American Higher Education, Published 1974-1981 Dale E. Casper, 1983 **Public** Administration Series--Bibliography, 1983-06 Contemporary Adulthood Jeffrey S. Turner, Donald B. Helms, 1989 **List of Recent Additions** Joint Bank-Fund Library, 1983 Subject Catalog Library of Congress, 1982 The Personnel Administrator, 1984

**Employers Guide To Hiring And Firing Strategies Tactics And Legal Considerations** Book Review: Unveiling the Power of Words

In some sort of driven by information and connectivity, the power of words has be more evident than ever. They have the capability to inspire, provoke, and ignite change. Such could be the essence of the book **Employers Guide To Hiring And Firing Strategies Tactics And Legal Considerations**, a literary masterpiece that delves deep to the significance of words and their affect our lives. Published by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we shall explore the book is key themes, examine its writing style, and analyze its overall effect on readers.

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### **Employers Guide To Hiring And Firing Strategies Tactics And Legal Considerations Introduction**

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