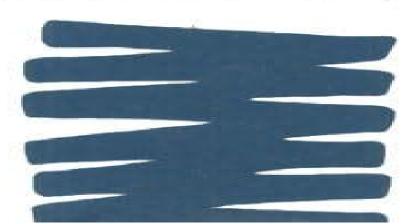


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key concepts and latest research behind the strategic management of people in organizations that operate in a global context this accessible book provides concise coverage of HRM concepts balancing comparative approaches and US and non US schools of thought Not limited to the multinational firm the book reflects the most current knowledge in the field and considers all types of organizations embedded in the global context Chapter opening vignettes short cases exemplify the chapter s core topics and show readers how chapter content can be applied Extensive references make it easy for readers to explore concepts in more depth
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strategies Legal and regulatory compliance Organizational development Conflict management Payroll and compensation Information technology in HRM Health and safety Personnel development Human Resource Management Essentials is part of the Self Learning Management Series focused on working professionals The series addresses every aspect of business from HR to finance marketing and operations Each book includes fundamentals important concepts and well known principles as well as practical applications of the subject matter **Essentials of International Human Resource Management** Lazarova, Mila, Thomas, David C., Farndale, Elaine, 2021-09-09 The revised and fully updated second edition of this textbook illustrates the multi layered knowledge accumulated in the field of international human resource management developing understanding of the strategic management of people in organizations in a global context It integrates comparative approaches to human resource management extending beyond traditional coverage of the field to provide a broader overview of contemporary cultural institutional and organizational challenges **Human Resource Management** Michael Human Resource Management by Dr. F. C. Sharma Dr. F. C. Sharma, 2020-08-26 CONTENT 1 Introduction to Human Resource Management 2 Human Resource Policies Procedure and Programmes 3 Challenges of HRM Work Force Diversity Empowerment Down Sizing VRS and HR Information System 4 Human Resource Planning 5 Job Analysis Description and Specification 6 Recruitment 7 Selection Test and Interview 8 Placement Introduction and Right Sizing 9 Employee Training 10 Management Executive Development 11 Career Planning and Development 12 Performance Appraisal 13 Job Changes Transfers Promotions and Separations 14 Employee Compensation 15 Job Evaluation 16 Employee Health and Safety 17 Employee Welfare 18 Grievance Handling and Redress Industrial Disputes SYLLABUS Unit I Human Resource Management Concept and Functions Role Status and Competencies of HR Manager HR Policies Evolution of HRM Emerging Challenges of Human Resource Management Work Force Diversity Empowerment Downsizing VRS HR Information System Unit II Acquisition of HR Human Resource Planning Quantitative and Qualitative Dimensions Job Analysis Job Description and Job Specification Recruitment Concept and Sources Selection Concept and Process Test and Interview Placement Induction Unit III Training and Development Concept and Importance Identifying Training and Development Needs Designing Training Programme Role Specific and Competency Management Development Career Development Unit IV Performance Appraisal Nature and Objectives Modern Techniques of Performance Appraisal Potential Appraisal and Employee Counselling Job Changes Transfers and Promotions Compensation Concept and Policies Job Evaluation Methods of Wage Payment and Incentive Plans Fringe Benefits Performance Linked Compensation Unit V Maintenance Employee Health and Safety Employee Welfare Social Security Employee Relations an Overview Grievance Handling and Redressal Industrial Disputes Causes and Settlement machinery **Human Resource Management** Dr. F. C. Sharma, 2023-06-17 1 Introduction to Human Resource Management 2 Human Resource Development 3 The Organising Function of Human Resource Management 4 Human Resource Policies Procedures and Programmes 5 Strategic Human Resource Management 6

Strategic Control 7 Productivity and Improvement 8 Job Analysis and Work Measurement 9 Job Design and Ergonomics 10 Human Resource Planning 11 Recruitment 12 Selection 13 Career Planning and Development 14 Employee Training 15 Performance Appraisal 16 Mobility Transfers Promotions and Separations 17 Employee Compensation 18 Job Evaluation 19 Legislative Measures for Employee s Compensation 20 Employee Discipline 21 Grievance Handling 20 Trade Unions

Human Resource management Ms.R.Kiruthika, Human Resource Management HRM is the cornerstone of any successful organization It plays a critical role in shaping employee performance organizational culture and overall business strategy This work is a humble attempt to explore the key principles practices and evolving trends in HRM aiming to provide both theoretical insights and practical understanding This book has been developed through extensive reading thoughtful analysis and valuable real world inputs It highlights various aspects of HRM including recruitment training performance management employee relations and strategic HR practices Emphasis has also been given to the ethical and human centered approach that modern HRM demands in today s dynamic business environment The journey of preparing this work has been both educational and inspiring It has helped me gain a broader perspective on the significance of managing human capital effectively and the challenges HR professionals face in aligning employee goals with organizational objectives I hope this effort contributes meaningfully to the academic and practical understanding of Human Resource Management and serves as HOSPITAL ADMINISTRATION AND HUMAN RESOURCE a useful resource for students educators and practitioners alike MANAGEMENT D. K. Sharma, R. C. Goyal, 2013-11-13 As in the previous editions this substantially revised and updated edition continues to discuss in detail the various methods of organizing a hospital s Human Resource Department It also shows how the use of scientific techniques can improve the services of the hospital and ultimately benefit the patients as well as the hospital itself The Sixth Edition brings in new concepts and new ideas and takes into account the contemporary challenges of hospitals in the human resource management area What is New to This Edition One entire new section on Twelfth Five Year Plan 2012 2017 Two New Chapters Chapter 6 on Patient Safety and Chapter 7 on Hospital Information System New Supreme Court Judgements on Consumer Protection replacing the older judgements Intended primarily as a text for students pursuing Master of Hospital Administration MHA postgraduate diploma courses in Hospital Adminis tration or Health Care Services and undergraduate and postgraduate courses in nursing B Sc M Sc Nursing the book would be equally useful for all those engaged in hospital administration nursing administration and human resource management What the Reviewers Say 1 This book vividly covers the principles and objectives of management including the financial administration of a hospital It is essential for the hospital administrators and students of hospital management Swaraj Halder Hony Editor Journal of Indian Medical Association Kolkata 2 Overall the book is educative relevant and is very well written It would serve as a reference book for all hospital administrators Professor Veena Choudhary Director G B Pant Hospital New Delhi Excerpt from Book Review in JIMSA January March 2010 HOSPITAL ADMINISTRATION AND HUMAN

RESOURCE MANAGEMENT Sharma, D. K., GOYAL, R.C., 2017-08-01 This revised and updated edition continues to discuss in detail the methods and measures of planning organizing staffing directing and controlling a hospital and its administration The new edition highlights the usage of scientific techniques to improve the overall services of the hospital its management and hence the patients Three appendices namely Is Section 304A of the Indian Penal Code applicable to Doctors Is it Essential to take the Consent of the Patient before Surgery and Guidelines to Consumer Forums in case of Medical Negligence or Deficiency in Service are given in the book Primarily intended for the students pursuing Masters in Hospital Administration MHA diploma in Hospital Administration or Health Care Services and undergraduate and postgraduate courses in Nursing the book would be equally useful for hospital administration staff nurses and HRM professionals who are serving Medical industry NEW TO THIS EDITION Two new chapters namely Corporate Social Responsibility and An Introduction to Management have been added The latest National Health Policy 2017 announced by the Government of India has been briefly discussed NITI AAYOG has also been incorporated in this edition WHAT THE REVIEWERS SAY 1 This book vividly covers the principles and objectives of management including the financial administration of a hospital It is essential for the hospital administrators and students of hospital management Swaraj Halder Hony Editor Journal of Indian Medical Association Kolkata 2 Overall the book is educative relevant and is very well written It would serve as a reference book for all hospital administrators Professor Veena Choudhary Director G B Pant Hospital New Delhi Excerpt from Book Review in JIMSA January March 2010 3 Keeping in view the highly educated and skilled clinicians this book on Hospital Administration and Human Resource Management is recommended to students of MBA MD and PGD Hospital and Healthcare Management Authors have included chapters on MBO and Human Relations and Team Work which are very critical for harmonious working and aligning of goals of employees with that of the organization Academy of Hospital Administration

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