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Golf analyst and Champions Tour winner

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uses her experience and insight to provide a comprehensive and informative resource packed with excellent advice and brilliant suggestions for making both teaching and learning effective A must for any teacher's bookshelf Peter Hadfield Principal lecturer in Education University of Bedfordshire The Romans For Dummies Guy de la Bedovere, 2011-02-18 A must for anyone interested in the Roman Empire and its impact on world history Tony Robinson star of Blackadder and Time Team This entertaining and informative guide is the perfect introduction to the amazing world of ancient Rome and its emperors epic wars awesome architecture heroes and villains With a complete rundown of Roman history alongside fascinating insights into the lives of everyday Romans you ll discover the amazing people and events involved in the rise and fall of one of the greatest of all ancient civilizations and how its influence is felt around the world today If you ve tuned into any of several TV shows focused on Rome and want to learn more about this fascinating part of history The Romans For Dummies is the book for you Schoolteachers and lecturers looking for light hearted inspiration for lessons will also benefit from this riotous Roman adventure chronicling the rise and fall of the Empire The Romans For Dummies is an accessible guide written in plain English giving you the fascinating facts of this ancient civilization You ll learn about the following and more How Roman society was divided into classes The assemblies that ruled Rome Why villas were important to the Romans Details about the Roman army including a Roman soldier's equipment The wonder of Roman architecture cities roads aqueducts and sewers Everything you ever wanted to know about gladiators and then some The importance of Roman temples shrines and the gods How Rome became a republic an empire and then collapsed Additionally you ll learn about turning points in Roman history mostly good and some bad Romans Rome's greatest enemies and great places to visit you won t want to miss on your next Roman holiday Grab a copy of The Romans For Dummies to discover this and so much more Guy de la B doy re is a historian archaeologist and Roman expert he is well known for his numerous books and appearances on TV especially Channel 4 s Time Team Cognitive Behavioural Coaching Techniques For Dummies Helen Whitten, 2011-01-19 Cognitive Behavioural Coaching CBC takes the highly effective techniques and principles of CBT off the therapists couch and in to the work place and the home Whether you re already a coach interested in becoming one or new to the subject this friendly guide covers the origins and principles of Cognitive Behavioural Coaching and walks you step by step through the coaching process The book explains how to use the tools and techniques of CBC to challenge negative thinking make positive changes achieve goals and improve effectiveness in your personal and professional life Coverage includes The principles and the basics of CBC The Attributes of the CB Coach and the CBC Process The CBC toolkit for Work and Life Exploring Potential and working with Relationships Managing Career Transitions and maintaining Peak Performance About the author Helen Whitten is an experienced and accredited coach facilitator mediator and writer She is the Founder and Managing Director of Positiveworks London a consultancy company providing coaching and development programmes to **Business NLP For Dummies** Lynne Cooper, 2009-01-12 people in the public and private sector throughout the world

Achieve business success with Neuro linguistic Programming People around the globe use NLP to improve their communication skills build rapport make positive changes and accomplish their goals When used in a business context NLP techniques can transform both your own and your team's performances. This practical guide to NLP at work will help you increase your flexibility become more influential and achieve professional success whatever your career Use NLP techniques in the workplace overcome barriers to success and develop a winning mindset Build effective working relationships improve your communication skills and create rapport with your colleagues Lead people to perform enhance your ability to inspire **Emotional Freedom Technique** peak performance Make changes that drive success set and achieve ambitious goals **For Dummies** Helena Fone, 2010-12-29 A member of the Energy Therapies family which includes acupuncture acupressure and shiatsu Emotional Freedom Technique is a simple and increasingly popular self development therapy used to treat a wide range of physical and emotional issues Popularised by figures including Paul McKenna EFT is based on the theory that negative emotions are caused by disturbances in the body's energy Often referred to as acupuncture without needles EFT involves locating and tapping on meridian points in the body while thinking of a negative emotion and using positive suggestion and thoughts to alter the body s energy flow restore balance and reprogram thought processes This no nonsense guide introduces readers to the theories and methods behind the technique and shows them how to use it to reduce the physical and emotional impact of a wide range of issues including depression fears phobias anger addictions sleeplessness and pain It's simple safe anyone can practice it at home and with EFT For Dummies readers can banish bad habits for good Includes information on The path to emotional freedom explaining EFT Understanding your emotions Basic EFT tapping routines Improving emotional health with EFT Practising EFT on yourself and others Helena Fone is a registered EFT practitioner and trainer and an advanced hypnotherapist She has a diploma in advanced holistic hypnotherapy and practices CBT and NLP Find out more about Helena at www EFTRegister com Raising Happy Children For Dummies Sue Atkins, 2012-01-24 Every parent would like to have a happy well behaved child but every parent also knows this is not often a reality Raising Happy Children For Dummies helps you better understand your children from toddler to teen boys and girls and is packed with practical tips from an experienced parenting coach to improve your parenting your child's happiness and as a result their behaviour The book helps you explore your own parenting skills helps you to define what changes you may need to make and provides advice on how to implement new parenting habits to improve you and your family s relationships Covering both day to day parenting and offering extra advice on how to help your children deal with life s tougher challenges this is a down to earth quide from a parenting coach and mother of two Sue Atkins Raising Happy Children For Dummies covers Becoming a Confident Parent Knowing What Kind of Parent You Are and Want to Become Understanding Your Kids Needs Beginning with the End in Mind Establishing Goals for Your Family Communicating Effectively and Connecting with Your Children Approaching Parenting With Common Sense Maintaining Great Relationships Getting Down to Earth and

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performance professionally or personally lose weight or beat an addiction hypnotherapy can help you make the changes you Detox For Dummies Caroline Shreeve, 2012-02-27 Detox For Dummies offers expert advice on safe and healthy want detox dieting Spring clean your system and feel great with this easy to follow guide Packed with expert advice on diet and nutrition this book will show you how to put together a healthy detox plan eliminate toxins stay motivated and detox your diet and lifestyle safely and successfully Puppies For Dummies Sarah Hodgson, 2012-03-13 This book contains advice from puppy care basics feeding crating and housetraining to the latest on training tools and advice **Japanese For Dummies** Managing PCOS For Dummies Gavnor Eriko Sato, 2012-11-06 Previous ed New York Hungry Minds 2002 Bussell, 2007-04-30 Don t be held hostage by Polycystic Ovary Syndrome with the right diet and effective exercise you can minimise its impact on your day to day life and future wellbeing Packed with realistic advice from a qualified nutritionist this guide takes you through everything from picking which treatments to try and which to avoid to thriving with PCOS superfoods and finding resources and support to help you stay positive and maintain your focus **Positive Psychology For Dummies** Averil Leimon, Gladeana McMahon, 2012-02-27 Why do some people achieve greater success and happiness than others The key is positive psychology For most of its history psychology has focused mainly on the darker side of human behaviour depression anxiety psychosis and psychopathic behaviour In 1998 Martin Seligman became president of the American Psychological Association and inspired a movement to focus on the positives in human behaviour Positive Psychology For Dummies Taps into the burgeoning media focus on happiness and positive mental attitude Provides key information on the origins theory methods practitioners and results of positive psychology Demonstrates how to understand what makes you tick how to hone positive emotions and how to use positive philosophy for success in both your personal and working lives Is perfect for a wide audience from those wanting to get more out of their life to psychology students or counsellors About the author Gladeana McMahon is co author of Performance Coaching For Dummies She is regarded as one of the UK's top ten coaches Averil Leimon is coauthor of Performance Coaching For Dummies She is a business psychologist and a leading UK leadership coach Russian For Dummies Andrew D. Kaufman, Serafima Gettys, 2012-02-03 The fast and easy way to learn to speak Russian With Russia in line to host the World Cup in 2018 the Winter Olympics in 2014 as well as a Formula 1 Grand Prix interest in Russia is on the rise Russian For Dummies is an excellent resource for students tourists and businesspeople looking for an introduction to this popular and complex language This updated edition offers new and improved content more useful exercises and practice opportunities all new content devoted to the Cyrillic alphabet and much more A revamped user friendly organization A fully updated and expanded audio CD with real life conversations by native speakers Expanded coverage of grammar verb conjugations and pronunciations A refreshed and expanded mini dictionary complete with even more essential vocabulary Russian For Dummies provides basic instruction to those seeking to grasp the basics of conversational Russian Students travelers and businesspeople with little or no language experience will gain a

clearer understanding on how to communicate in Russian Work-Life Balance For Dummies Jeni Mumford, Katherine Lockett, 2012-02-27 A recent survey conducted by Universum Communication found that work life balance is No 1 on the list of short term career goals amongst professionals But while work life balance is an increasingly popular term many of us are still unsure about how to achieve it or lack the confidence to approach employers to negotiate flexible working hours Work Life Balance for Dummies will offer readers advice and simple strategies to achieve more balance whatever their situation Discover how to Work out your priorities Put off procrastination and improve your time management Move your boss towards work life balance Cast your net wider and change jobs and employers Plan a relocation About the author Jeni Mumford is the author of Life Coaching For Dummies She is a personal life coach who works with both individuals and organisations on personal development She runs holistic coaching events in the UK and Italy and is an accredited NLP practitioner Guitar **For Dummies** Mark Phillips, Jon Chappell, 2012-08-28 The bestselling music guide now updated and with a FREE DVD Have you always wanted to learn to play guitar Who wouldn t Think of Jimi Hendrix wailing away on his Stratocaster Chuck Berry duck walking across the stage to Johnny B Goode B B King making his Lucille cry the blues No doubt about it guitars are cool Guitar For Dummies gives you everything a beginning or intermediate guitarist needs from buying a guitar to tuning it playing it and caring for it this book has it all and you don t even need to know how to read music Full of photo illustrated exercises and songs you can play to practice the techniques discussed in each section this step by step guitar guide will take you through the basics and beyond before you can say Eric Clapton Helps you choose the guitar and equipment that best fits your needs and budget Shows you how to build strength and dexterity while playing Teaches you to play in different styles including rock blues folk jazz and classical Fully revised and updated with an all new interactive DVD packed with video and audio clips that help you learn tune and play along Guitar For Dummies is the perfect introductory guide for any novice acoustic or electric guitar player CD ROM DVD and other supplementary materials are not included as part of the e book file but are available for download after purchase Wrestling For Dummies Henry Cejudo, 2012-03-27 The fast and easy way to pin down the sport of wrestling Wrestling is a fast paced sport with many technicalities rules and ways to score points making it difficult for spectators to follow the score and understand whistles and restarts In Wrestling For Dummies author and 2008 Olympic Gold medalist Henry Cejudo explains the scoring system and unique rules of wrestling to new competitors confused parents and fans of this ancient and captivating sport Wrestling For Dummies also explains the rich history of the sport and covers the six styles of competitive wrestling and their distinction from the modern entertainment based pro wrestling Covers Greco Roman and freestyle wrestling Plain English explanations of wrestling rules Details the history of wrestling Whether you re just getting started as a wrestler or enjoy it as a spectator sport Wresting For Dummies makes this sport accessible and easy to understand

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