

## **A Guide to Writing Term Papers**

*Please read this guide carefully before you start working on your term paper. If you still have any questions, please tell your instructor, for we are constantly trying to improve this guide. Thank you!*

### **General Remarks**

Your term paper must be written in English.

Please use the Times New Roman font, 12pt size, 1.5-spaced.

Please use the following margins: left margin: 3cm, right margin: 2.5cm, top margin: 2cm, bottom margin: 2cm).

Please add page numbers (starting with the first page of the introduction).

A term paper generally consists of six parts:

1. a title page
2. a table of contents
3. an introduction
4. the main part of your paper (which may be divided into subchapters)
5. a conclusion
6. a works cited list
7. a separate statement that includes the following sentence: "Ich versichere hiermit, dass ich zur Anfertigung vorliegender Arbeit keine anderen als die angegebenen Hilfsmittel benutzt und keine fremde Hilfe in Anspruch genommen habe." Add place, date, and your signature.

Depending on your topic, you may also want to add an appendix containing paintings, photographs, screen shots, etc. after the works cited list.

### **Title Page & Table of Contents**

On the following two pages, you will find examples of what your title page and your table of contents should look like.

# Guide To Writing Term Papers

**Steven Posusta**



## **Guide To Writing Term Papers:**

*Writing Research Papers* Edward P. Bailey, Philip A. Powell, Jack M. Shuttleworth, 1981      **REA's Quick & Easy Guide to Writing Your A+ Term Paper** Max Fogiel, 1996 REA's Writing Your A Term Paper A perfect reference for students Everything you need to write your term paper is contained in this concise and easy to understand guide Conforming to MLA Standards this book is designed to take a student through every step of writing a term paper from choosing a topic to submitting the final paper This handy resource includes examples of a title page table of contents outline bibliography appendix footnotes page dimensions and indexes The ability to write a cohesive well planned term paper is necessary to excel in any subject whether the subject is in physical and social sciences math or liberal arts Anyone who hopes to succeed in the classroom must master the skills and techniques of writing a term paper This book is an easy to understand tool for writing a strong term paper      **A Short Guide to Writing Term Papers in Literature and the Humanities** G. Platzner, 1976\*

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provide students with the tools to read and understand comments and use them to improve the first draft A subsection dedicated to constructing clear and cohesive paragraphs and sentences The guide includes citation and style examples in MLA 8th edition Student Guide for Writing Term Papers University of Ottawa. Department of Leisure Studies,1986\*

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improvement in the overall structure and language of the research paper We hope the efforts put in the book will surely help readers

**Student's Guide to Writing College Papers, Fifth Edition** Kate L. Turabian, 2019-06-28 Students of all levels need to know how to write a well reasoned coherent research paper and for decades Kate L Turabian s Student s Guide to Writing College Papers has helped them to develop this critical skill For its fifth edition Chicago has reconceived and renewed this classic work for today s generation Addressing the same range of topics as Turabian s A Manual for Writers of Research Papers Theses and Dissertations but for beginning writers and researchers this guide introduces students to the art of formulating an effective argument conducting high quality research with limited resources and writing an engaging class paper This new edition includes fresh examples of research topics clarified terminology more illustrations and new information about using online sources and citation software It features updated citation guidelines for Chicago MLA and APA styles aligning with the latest editions of these popular style manuals It emphasizes argument research and writing as extensions of activities that students already do in their everyday lives It also includes a more expansive view of what the end product of research might be showing that knowledge can be presented in more ways than on a printed page Friendly and authoritative the fifth edition of Student s Guide to Writing College Papers combines decades of expert advice with new revisions based on feedback from students and teachers Time tested and teacher approved this book will prepare students to be better critical thinkers and help them develop a sense of inquiry that will serve them well beyond the classroom

A Student Guide to Writing Research Reports, Papers, Theses and Dissertations Cathal Ó Siochrú, 2022-11-10 This useful guide for students combines all the guidance advice and key tips needed to write successful research reports theses or dissertations exploring in detail each of the elements involved in writing an academic paper The book will guide you through all the key sections of a report including the introduction literature review method results discussion and more Each chapter contains instructions and advice aimed at three different levels of report writing experience The basics covers the basic purpose and structure of each section as well as the most common mistakes Refinements helps you to develop your report writing skills beyond the basics adding polish and depth and Advanced offers advice and insight into the most complex issues in report writing In addition to the guidance there are examples to show you the principles of report writing in action and exercises which allow you to test your understanding as you learn An essential reference for any student writing an academic paper A Student Guide to Writing Research Reports Papers Theses and Dissertations is the ideal resource to be used as part of your independent study or when working with a supervisor

Introduction To Library Research In German Studies Larry L. Richardson, 2019-03-01 This book introduces Germanists to the mechanics and methodology of modern library research It explains the use of various bibliographic access systems providing step by step search strategies to the most modern computerized data bases for the whole field of German studies

Writing a Thesis Hastings Eells, 1947

*The Facts on File Guide to Research* Jeff Lenburg, 2014-05-14 The Facts On File Guide to Research is a comprehensive guide to doing thorough

and accurate research It includes a detailed listing of available resources and explains general research methods and proper citation of sources An invaluable reference this book helps researchers make use of the many new resources available today Divided into four sections this easy to use guide helps students and general readers prepare for research papers and class studies Step by step guides detailed explanations and valuable appendixes covering style guides such as APA MLA and The Chicago Manual of Style combine to create an incredibly authoritative accessible reference

## Unveiling the Magic of Words: A Review of "**Guide To Writing Term Papers**"

In a global defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their power to kindle emotions, provoke contemplation, and ignite transformative change is really awe-inspiring. Enter the realm of "**Guide To Writing Term Papers**," a mesmerizing literary masterpiece penned with a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve to the book is central themes, examine its distinctive writing style, and assess its profound impact on the souls of its readers.

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