# **7**PRINCIPLES OF EFFECTIVE COMMUNICATION



The Latter Must Take Into Account the Receiver's Suggestions And Comments.



#### PRINCIPLE OF TIME

The Timing Must Be Taken Into Account By The Communicator to Provoke The Desired Response From The Receivers.



#### PRINCIPLE OF COMPLETENESS

Inadequate Communication, Delayed Action, and Misinterpretation All Have An Impact on The Communication Effectiveness.



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#### PRINCIPLE OF CLARITY

The Message Can Only Be Effectively Transmitted If the Communicator has Firmly Established It In His Thinking.



#### PRINCIPLE OF OBJECTIVE

It Will Be Easier to Choose a Communication Method if the Objective Of the Message Is Clear.



#### PRINCIPLE OF UNDERSTANDING

The Receiver's Thoughts
Must Be Properly Understood
As A Result of The
Communication.



#### PRINCIPLE OF CONSISTENCY

The Intended Message Must Be in Line With The Receiver's Strategies, Policies, and Objectives.

## **Effective Communication F Colleges Text**

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**Personnel Supervision (books) 1979-1986** Janet H. Edmonds, 1988 Studies of functional text quality, 2022-05-09 Imported fire ant, 1983-May 1987 Evelyn A. Brownlee, 1987 Books in Print ,1991 **Business Communication** (For University of Delhi, B.Com Hons., Sem.6) Pooja Khanna, Effective communication is the key to success in life We live in an era where words and gestures play an important role in effective communication Businesses operate in various circumstances and it is paramount that the communication between different parties concerned is clear and effective and also takes into account the cultural sensitivities This is where the concept of Business Communication comes to play This book written in accordance with the syllabus of the University of Delhi is an attempt to equip the readers with skills required to communicate effectively in a business situation It would also be useful for the students of BCom BBA and MBA of other universities and for anyone looking to learn the nitty gritties of business communication KEY FEATURES Analysis of vital components of business communication Informative use of illustrations examples diagrams and pictures Inclusion of review questions and university examination questions New tools for business communication like emails teleconferencing video conferencing telex fax discussed in detail Ouick Bibliography Series ,1976 Computerworld, 1982-05-31 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld's award winning Web site Computerworld com twice monthly publication focused conference series and custom research form the hub of the world's largest global IT media network **Encyclopedia of Mobile Computing and Commerce** Taniar, David, 2007-04-30 The Encyclopedia of Mobile Computing and Commerce presents current trends in mobile computing and their commercial applications Hundreds of internationally renowned scholars and practitioners have written comprehensive articles exploring such topics as location and context awareness mobile networks mobile services the socio impact of mobile technology and mobile software engineering **Current Catalog** National Library of Medicine (U.S.),1982 First multi year cumulation covers six years 1965 70 National Library of Medicine Current Catalog National Library of Medicine (U.S.),1982 Saraswati Information Technology (Vocational Course) Reeta Sahoo & Gagan Sahoo, Saraswati Information Technology Series for Classes IX and X is a complete resource for study and practice written in simple easy to understand language The student friendly edition is entirely based on the curriculum prescribed under NSQF for vocational courses The series provides useful tools to learn theory and do practical at ease Designed to meet student s needs it provides sound practice through a wide variety of solved and unsolved exercises based on the latest examination pattern The series covers the complete syllabus laid down by CBSE Catalog of Copyright Entries. Third Series Library of World Englishes Kingsley Bolton, Braj B. Kachru, 2006 Congress. Copyright Office, 1971 Subject Guide to Books in Print .1997 Resources in Education .2000-10 **Elgar Encyclopedia of Corporate Communication** Klement Podnar, 2024-03-14 This comprehensive Encyclopedia captures the intricacies of corporate communication offering 87 clear

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