# **7**PRINCIPLES OF EFFECTIVE COMMUNICATION



The Latter Must Take Into Account the Receiver's Suggestions And Comments.



#### PRINCIPLE OF TIME

The Timing Must Be Taken Into Account By The Communicator to Provoke The Desired Response From The Receivers.



#### PRINCIPLE OF COMPLETENESS

Inadequate Communication, Delayed Action, and Misinterpretation All Have An Impact on The Communication Effectiveness.



### SANJEEV DATTA PERSONALITY SCHOOL



#### PRINCIPLE OF CLARITY

The Message Can Only Be Effectively Transmitted If the Communicator has Firmly Established It In His Thinking.



#### PRINCIPLE OF OBJECTIVE

It Will Be Easier to Choose a Communication Method if the Objective Of the Message Is Clear.



#### PRINCIPLE OF UNDERSTANDING

The Receiver's Thoughts
Must Be Properly Understood
As A Result of The
Communication.



#### PRINCIPLE OF CONSISTENCY

The Intended Message Must Be in Line With The Receiver's Strategies, Policies, and Objectives.

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Katrin Zwirglmaier

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