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# The First Helping Interview

Engaging the Client  
and Building Trust

Sara F. Fine  
Paul H. Glasser

**SHSG**

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SERVICES GUIDES 70

# First Helping Interview Engaging The Client And Building Trust

**Cynthia Bisman, David A. Hardcastle**



## **First Helping Interview Engaging The Client And Building Trust:**

The First Helping Interview Sara F. Fine, Paul H. Glasser, 1996-07-16 Providing a practical handbook for practitioners in the helping professions The First Helping Interview is a highly useful easy to understand guide for both experienced and novice practitioners that reveals the steps involved in the crucial first meeting with a client The authors approach the task of an initial interview by providing an overview of what the therapeutic process is and what to expect from clients both those who seek help voluntarily and those who are required to get help The book also covers the practical basics of therapy counselor client roles physical settings communication dynamics assessment and diagnosis record keeping goals and contracts and trust building Separate chapters discuss special topics such as working with couples and families the role of culture and ethnicity when and how to refer clients with serious problems and legal and ethical issues Although this book is general enough to be used by any practitioner the authors pay particular attention to specific settings such as child protective services crisis intervention and corrections Social workers marriage and family therapists school counselors psychiatric nurses child welfare workers and probation officers will appreciate this valuable indispensable reference tool

*Learning to Counsel* Jan Sutton, William Stewart, 2002 This comprehensive book is essential for would be counselors those working in the helping professions and anyone who uses counseling skills as part of their work With its practical hands on approach a wealth of case studies examples of skills illustrations exercises and extensively updated resource sections this updated edition is a valuable tool for tutors of counseling skills courses NIMHANS Journal, 1997 **Effective Meetings** John E. Tropman, 2013-12-17 Lauded for its accessible format and humorous writing style Effective Meetings Improving Group Decision Making by John E Tropman offers practical strategies for running effective meetings by highlighting the processes involved in decision making and the ways individuals contribute to making better quality decisions as a group The Third Edition of this brief text begins with guidelines for effective decision making then covers topics that include member recruitment meeting preparation agenda building and the positions and roles required for effective meeting outcomes Subsequent chapters deal with electronic meeting formats the chair and participants and the various types of meeting groups such as boards advisory groups and staff groups Author John E Tropman teaches at the University of Michigan in the School of Social Work the Stephen M Ross School of Business and the Executive Education Programs Dr Tropman also works with for profit nonprofit and government entities in a consultative capacity Relational Social Work Fabio Folgheraiter, 2004 In this innovative book Fabio Folgheraiter presents a systematic introduction to networking and reflexive practice in social work The text explores how the interested parties in social care can acquire a shared power in care planning and decision making and that when this networking occurs the efficacy of caring initiatives increases **Therapeutic Expedition** John C. Thomas, Lisa Sosin, 2011-04-01 Based on fifty years of clinical and classroom experience a comprehensive basic helping skills textbook for undergraduates as well as master s degree students in counseling psychology social work or pastoral counseling

**Family Assessment** Adele Holman, 1983-06 A practical guide for human service workers and students which describes and shows techniques for use in assessing families The author reviews a conceptual basis of family assessment in chapters that focus on the family as a system the family and its environment and the family life cycle She goes on to describe such methods of assessment as the ecomap the genogram family sculpture and the use of observation and checklists Throughout the guide case examples are used to illustrate concepts and show the techniques in use A special feature of particular value is the self teaching exercises designed to give the reader practice in applying these ideas and methods A concluding chapter relates family assessment to treatment or intervention

**Understand Social Agency** Armand Lauffer, 1984-11 This revised and expanded Second Edition of the widely read Understanding Your Social Agency offers students and practitioners a simple yet comprehensive introduction to organizational theory and its meaning for social agencies Each of the first ten chapters is devoted to a particular perspective for understanding the agency The final chapter considers using each of the ten perspectives independently or in tandem to solve problems within or on behalf of the agency It will be a useful guide to solving problems of an organizational nature within an agency

**Creating Small Scale Social Programs** Barbara Schram, 1997-10-14 Built around a single case study Creating New Agency Programs clearly illustrates how to effectively plan implement and evaluate a small scale social program Each step in the planning process is introduced and described in a way that allows the reader to vicariously participate in the evolution of the program Useful charts time lines and resource lists are included and can be easily referenced and utilized This book s emphasis on planning is important not only because it is a much used and generally under taught skill but because successful planning is the process that can turn the dreams of a community into concrete reality This book is geared toward designing programs to meet specific social needs and organizing the relevant and human resources to implement them The programs are specific detail and activity oriented but are designed to support long range goals which may be handed down by a parent organization or the community in general The author s strategy of using a case study serves as a creative learning tool that leads readers through each practical step toward successfully creating their own small scale social program Filling the void of literature on designing programs Creating New Agency Programs is ideal for professionals and students in a variety fields social work human services clinical counseling psychology drugs and alcohol psychology nursing and management who are faced with the task of planning designing and evaluating a program

**Advanced Case Management** Norma Radol Raiff, Barbara K. Shore, 1993-08-19 This overview of issues pertinent to case management in the social services illustrates the diversity of innovative approaches which have been developed These include new forms of outreach and assessment alternative methods for engaging family members and natural supports and strategies attuned to the needs of culturally diverse constituencies The degree to which existing services are available to meet clients needs and variations in service philosophies and resources are among the issues discussed Examples from many practice settings illustrate the adaptability of case management

**Practice of Case**

**Management** David P. Moxley, 1989 The Practice of Case Management in the Human Services offers a succinct yet comprehensive guide to carrying out a case manager's responsibilities. The author explores assessment of the service needs of the client, facilitating the client's contact with the appropriate institutions and services, monitoring the quality of services provided to the client, and taking action when the client's needs are not met. He also considers the therapeutic role required when needs are not met because the problems are indigenous to the client. Providing an integrated look at practice technologies applicable to a variety of practice areas, the volume is appropriate for both preservice and inservice education in the field of human services.

**Measuring the Performance of Human Service Programs** Lawrence L. Martin, Peter M. Kettner, 2010 Government and nongovernmental human service organizations are under increasing pressure to demonstrate that their programs work. As stakeholders demand more accountability, human service organizations are increasingly utilizing performance accountability and performance measurement as a way of demonstrating the efficiency, quality, and effectiveness of their programs. Measuring the Performance of Human Service Programs, Second Edition, examines the reasons why performance measurement has become the major method of performance accountability today. In this second edition of their classic work, Martin and Kettner explain in detail how to develop and utilize output, quality, and outcome performance measures in human service programs. Special attention is given to the four types of outcome performance measures: numeric counts, standardized measures, level of functioning (LOF) scales, and client satisfaction.

**Total Quality Management in Human Service Organizations** Lawrence L. Martin, 1993-09-10 Now that business, government, and other fields are embracing Total Quality Management (TQM) as their management philosophy, TQM may also hold the solution for problems that exist in human services organizations today. After a brief history of TQM, the author discusses the philosophy of management quality as an organizational goal, the challenges of determining an organization's customers and collecting and using customer quality data. He also describes how to achieve quality improvement through teamwork and shows how to use brainstorming, cause and effect diagrams, check sheets, and Pareto analysis. Among the other topics examined are contractor involvement, training top management personnel, training middle managers and staff, and selecting an implementation strategy. All the examples used in this volume are drawn from the fields of public administration, gerontology, public health, and management of nonprofit organizations. Total Quality Management in Human Service Organizations is a good background for human service administrators and organizations prior to undergoing a more detailed agency discussion of or training in TQM. It is also of great value to students and faculty in social work administration programs who are interested in the basics of TQM.

**Improving Organizational Performance** Gary V. Sluyter, 1998 A practical guide to recently developed management principles, Improving Organizational Performance takes the reader beyond the basics of the TQM fad to the core concepts that undergird it. The book provides a basic reference and field guide for mental health service organizations that are interested in learning about and applying sound management principles. In addition to basic theory, it presents procedures for

putting quality practices in place using examples from the field to illuminate points and including a complete case study to help organizations learn the quality improvement team process Improving Organizational Performance is an effective tool for improving performance for managers in mental health human services and social services      Needs Assessment Keith A. Neuber,1980 The Community Oriented Needs Assessment CONA model presented by the authors demonstrates that effective two way communication between providers of human services and the community is necessary for effective and efficient social services The CONA model uses data from demographic statistical profiles key informants and random community members to define needed services to develop programs to enhance interagency cooperation and to improve accountability The authors both outline the logic behind the use of this model and sketch a step by step approach for developing the model for use in a variety of settings      Proposal Writing Soraya M. Coley,Cynthia A. Scheinberg,2008 This book is written primarily for students or beginning to moderately experienced grantwriters working in nonprofit corporations school districts or city or county agencies and provides a step by step guide to writing a successful grant proposal The third edition has been retitled Proposal Writing The New Grantsmanship and Funding Strategies because the authors have broadened their scope while still maintaining the aspects that made the previous editions bestsellers A new organization provides greater coherence and logic in the presentation of the chapters Throughout the book readers are presented with agency organizational analyses using a conceptual framework that is tied to a theoretical perspective about the desired outcomes This framework provides the coherence for the book and assists individuals with the mechanics of writing and challenges them to understand why a particular strategy and with what desired and measurable outcome are they seeking The book also conveys the new grantsmanship which is essential for navigating the economic political and social dimensions of proposal and grant writing

*Practice Issues for the Beginning Counselor* Harold Hackney,2000 The overall purpose of this book is to provide the emerging professional counselor with a more concrete sense of what the practice of professional counseling means Further the issues and topics that help define the character of professional counseling will be examined both from the context of how they contribute to that definition and how they affect the practice of counseling      **Introduction to Clinical Psychology** Michael T. Nietzel,Douglas A. Bernstein,Richard Milich,2003 Designed to provide a thorough survey of the field that is equally accessible to readers with a general interest as well as to those with professional aspirations this book presents a scholarly portrayal of the history content professional functions and the future of clinical psychology Chapter topics cover various approaches to clinical psychology assessment interviewing observation and testing clinical interventions clinical child psychology health psychology clinical neuropsychology forensic psychology and professional issues For anyone with an interest in clinical psychology especially future clinical psychologists      **Integrating Research Into Practice** Cynthia Bisman,David A. Hardcastle,1999 In this breakthrough book Cynthia Bisman and David Hardcastle present research methods as tools that social workers can use to improve clients Rather than describing how research is done they focus on how social

work practitioners can use the rigors and methodologies of research in practice The authors provide students with the skills they will need to evaluate the relevance and effectiveness of their practice including the ability to articulate what they are doing monitor their effectiveness and decide whether to continue the applications with other clients     *Delivering Human Services* Alexis A. Halley, Judy Kopp, Michael J. Austin, 1998 This unique self instructional text involves students in the learning process and helps them develop and apply the skills needed for working with people It presents comprehensive coverage of major practice areas brokering consumer advocacy mobilizing interviewing case management relationship building and assessment Encouraging students to view people in a positive way with the ability to change the fourth edition contains a new chapter on managing the transition to new service delivery systems updated material on clinical methods revised material on policy practice and updated cases that reflect a stronger emphasis on diversity

Fuel your quest for knowledge with Learn from is thought-provoking masterpiece, Dive into the World of **First Helping Interview Engaging The Client And Building Trust** . This educational ebook, conveniently sized in PDF ( PDF Size: \*), is a gateway to personal growth and intellectual stimulation. Immerse yourself in the enriching content curated to cater to every eager mind. Download now and embark on a learning journey that promises to expand your horizons. .

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