



Business continuity planning steps



Step 1: Identify and assess your risks

Identify and prioritize risks to your operations.



Step 2: Identify critical elements of your organization.

Identify the tools, systems, and skills that are essential to your operations.



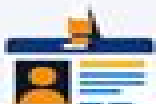
Step 3: Identify ways to mitigate risks.

Identify mitigation strategies for the risks facing your organization.



Step 4: Identify ways to prepare for and recover from the loss of any critical elements.

Identify preparedness strategies for the loss of critical tools, systems, and skills at your organization.



Step 5: Prepare for how you will respond after a crisis.

Create a recovery team that will initiate recovery actions after a crisis.



Step 6: Keep your business continuity plan up to date.

Update your business continuity plan as threats and your company needs evolve.

Guide To Business Continuity Planning

Camilla Rothe



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