

The background of the cover is a blue-tinted photograph. It shows a close-up of a person's head and shoulders, with a hand reaching out from the left side, touching the person's forehead or hair. The person's face is partially visible, looking towards the camera with a slight smile. The overall mood is supportive and educational.

Jim Donnelly

A Handbook for
Deputy Heads
in Schools

Second Edition

Handbook For Deputy Heads In Schools

National Association Of Head Teachers



Handbook For Deputy Heads In Schools:

A Handbook for Deputy Heads in Schools Jim Donnelly, 2014-06-11 Aims to provide deputy heads with a practical guide to their complex role in schools Drawing on his own experience and mindful of the increasing managerial demands of a more competitive education system the author offers advice on managing staff student care examinations and much more

Handbook of Suggestions for the Deputy Head in High Schools South Australia. Education Department, 1964* **A**

Practical Guide to Staff Development and Appraisal in Schools Helen Horne, Anthony Pierce, 2013-04-15 This guide contains an overview of existing successful appraisal practices and practical suggestions for both those managing and undertaking appraisal The book takes into account up to date policies and changes in appraisal *The Primary*

Headteacher's Handbook Roger Smith, 2002 Comprehensive and straightforward this handbook will help headteachers rise to the many challenges facing them and provide guidance on approaches to effectively manage today's busy primary school

A Handbook for Headteachers Marilyn Nathan, 2013-04-03 Revised and updated for the second edition this practical guide covers all aspects of the headteacher's management role It includes case studies throughout together with new material on the NPQH IT and ICT curriculum changes and school development **The Headteacher's Handbook** Rae Snape, 2021-08-05 This must read guide to being a primary headteacher is filled with practical guidance tips and advice on all aspects of headship to support and inspire new current and aspiring headteachers Written by a headteacher with over 14 years experience at the helm The Headteacher's Handbook is the indispensable manual to understanding the role as both an instructional coach and community leader With a kind and compassionate tone Rae Snape presents invaluable advice models research motivational quotes and self reflection questions on a wealth of topics This includes developing and communicating the vision for your school building a staff team handling an Ofsted inspection ensuring inclusion equality and diversity in your setting curriculum and assessment design managing the day to day the finances health and safety behaviour and everything in between The book features examples from Rae's own experiences as well as contributions from some of the most influential and forward thinking school leaders today including Dr Kulvarn Atwal Mary Myatt Remi Atoyebi Paul Dix and Christalla Jamil Also featuring a foreword by Professor Dame Alison Peacock CEO of the Chartered College of Teaching and Sir David Carter's popular framework First 100 Days in Headship The Headteacher's Handbook is a compendium of all you need to excel as a headteacher *The ICT Handbook for Primary Teachers* David Hall, 2015-06-12 The ICT Handbook for Primary Teachers will help all those involved in primary education whether in training teaching or leadership roles to develop the ICT knowledge understanding and skills required to enhance children's learning in the classroom This new edition reflects the changes to the curriculum from 2014 It includes a new section on the Computing curriculum and an overview of the reorganisation of those online agencies that serve to support ICT Covering theory and practise this essential handbook explores and outlines the usefulness of a wide range of up to date ICT resources in a range of primary contexts and advice is

offered on assessing whether ICT is preferable to other approaches for enhancing learning With reference to supplementary online resources providing activities multimedia resources and further reading the book covers the requirements of the new Computing curriculum the place for ICT in enhancing teaching and learning across the curriculum using ICT in core curriculum subjects and in cross curricular contexts different models of e learning interactive whiteboards tablet PCs mobile devices the Internet etc how ICT can be used to help pupils with special educational needs and using ICT for planning delivery assessment and recording This book is an indispensable guide to ICT for students on PGCE BED and undergraduate teaching courses along with practising teachers SENCOs ICT coordinators and school leaders **Second International**

Handbook of Educational Leadership and Administration Kenneth A. Leithwood,P. Hallinger,2012-12-06 The first International Handbook of Educational Leadership and Administration Leithwood et al was published in 1996 and quickly became something of a best seller for reference works within education Such success we suggest was at least partly due to the unprecedented global waves of concern for improving schools launched in the mid 1980 s combined with a widespread belief in leadership as the single most powerful contribution to such improvement The roots of this belief can be found in evidence produced by the early effective schools research although there is a romance with leadership as an explanation for success in many non school enterprises as well During the two year period during which this current handbook was being written activity in the realms of school leadership school improvement and leadership development gained further momentum The English government created its new National College of School Leadership and several Asian nations announced new initiatives in leadership selection preparation and development Teaching and the Law Gilliat,

Jacqui,2013-05-13 The increased accountability of teachers has meant that actions on negligence are a reality This is a comprehensive guide to all aspects of the law for teachers covering everything from the employment relationship to lesson content and discipline International Handbook of Catholic Education Gerald Grace,Joseph, SJ O'Keefe,2007-12-07

Knowledge of Catholic educational scholarship and research has been largely confined to specific national settings Now is the time to bring together this scholarship This is the first international handbook on Catholic educational scholarship and research The unifying theme of the Handbook is Catholic Education challenges and responses in a number of international settings In addition to analyzing the largest faith based educational system worldwide the book also critically examines contemporary issues such as church state relations and the impact of secularization and globalization The Neurodiversity

Handbook for Teaching Assistants and Learning Support Assistants Sarah Alix,2023-12-01 This highly practical book supports the knowledge and development of teaching assistants and learning support assistants TAs LSAs in their understanding of neurodivergent pupils Considering a neurodivergent world is vital in society today and even more so in the classroom Starting with a model of difference rather than deficit and highlighting the complexities involved this accessible resource focuses on effective strategies to support these pupils and explores the vital role of learning support in a range of

different contexts Rich in pedagogical features this book includes chapter objectives areas for the reader to reflect upon links throughout to the Teaching Assistant Standards and case studies for the reader to examine Each chapter also has a further reading section which will include links to articles websites and organisations that can aid and support the development of TAs and LSAs This important work will provide Special Educational Needs Co ordinators SENCoS with a framework to support their support staff in the classroom

A Guide to Teaching, Parenting and Creating Family Friendly Schools

Emma Sheppard,2022-12-30 At The MTPT Project we know that teaching can be a sustainable career choice for parents and in this essential handbook we show you how Supported by case studies celebrating the best that the family friendly schools and happy teachers in our community have to offer this book is a lifeline for both educators aspiring to combine their passion for teaching with becoming a parent and the school leader who wants to empower them However you become a parent or choose to grow your family and your career this handbook will provide you with the guidance and cheerleading that you need to fulfil your personal and professional aspirations The book is divided into nine chapters guiding readers from the first considerations of family planning all the way through to the reality that some teachers and leaders may choose to leave classrooms for good Each chapter includes the latest research on working families legalities associated with different stages of working parenthood including discrimination and how to avoid it as an employer and address it as an employee case studies from our community suggestions for individuals and schools recommended further reading Each chapter will help you to navigate the journey from planning a family to stepping in and out of teaching to suit your parenting needs to creating family friendly working environments whatever your role in school With its mixture of research informed solutions hints and tips this text is perfect for colleagues embarking on their parenting journey and school leaders who want to take practical steps to retain and empower valued colleagues

The Secondary Curriculum Leader's Handbook

Roy Blatchford,2019-05-03 At a time of renewed focus on the schools curriculum Roy Blatchford has brought together some of the sharpest thinkers in education in a brilliant mixture of both practical and conceptual essays about what makes for a positive secondary curriculum Perfectly timed to reflect the new Ofsted framework the contributions reflect a range of thinking planning and delivery as schools do it now and will for the future It is a compendium of proven practice offering tips to less experienced adventurous middle and senior leaders Featuring contributions from Iain Veitch Deborah Eyre Stephen Rollett David Birch Melanie Saunders Fran Haynes Mary Myatt Rebecca Clark Nick Soar Rachel Macfarlane Ashley Robson Jo Facer Ed Vainker Samuel Strickland Simon Watson Elizabeth Swan Peter Hyman

The Emotional Literacy Handbook James Park,Alice Haddon,Harriet Goodman,2012-12-02 Demonstrating how schools can reduce conflict and bullying this title promotes tolerance and stimulates a positive attitude to teaching and learning by creating an emotionally literate environment

Managing Information Technology in Schools

Roger Crawford,2002-11-01 All schools should have a whole school policy for the effective use of information technology across all subjects This book aimed principally at secondary

schools is designed to help schools devise and implement an IT policy Chapters cover management of the IT curriculum assessment recording and reporting organisation of hardware and software resources security health and safety issues the impact of various models of the IT curriculum new GCSE IT syllabuses use of the Internet With details of training activities that are suitable for INSET and for use in teacher training this book will heighten awareness of IT issues It will be useful to all those involved in the management and use of IT in secondary schools particularly IT coordinators student teachers and advisers It will also help governors and senior managers who are concerned that the organization of IT should be effective and efficient

The School Recruitment Handbook Sharon Crabtree,Russell Hobby,Jennifer Ibbetson,2004-03-11 Good teachers are distinguished by their characteristics passion integrity initiative confidence and more yet recruitment tends to focus on skills and knowledge Skills are vital but are not the whole picture This handbook provides a comprehensive technique for spotting and assessing the deeper characteristics of outstanding teachers during interview using the Hay McBer research into effective teaching Spotting an outstanding teacher however is wasted if they are not attracted to the school Included in this guide is a means of evaluating improving and communicating a school s attractiveness to candidates and existing staff Providing a pathway through the complex recruitment process from defining the school s needs to welcoming the new recruit into the school this book includes research into teacher effectiveness critical incident interviews definition and attraction assessment induction Presenting surveys original research into effective teaching and interviews with recruiters and recruits this lively guide offers practical advice for all schools

An Essential Guide to Improving Attendance in your School Ken Reid,2013-11-07 In this engaging book Professor Ken Reid focuses on the needs of school professionals and leaders providing them with workable achievable solutions to radically reducing their truancy rates As well as discussing the importance of regular attendance and the importance of sound leadership Professor Reid provides A highly effective whole school strategy for use in both primary and secondary schools Checklists on good practice Early intervention strategies Advice on using attendance panels Guidance on effective monitoring schemes Supporting throughout with case studies sample letters reports attendance calendars and action plans this book will be an essential staff room resource for head teachers deputy head teachers teachers and any educational professional eager to raise standards for all

The Quick-Reference Handbook for School Leaders National Association Of Head Teachers,2007-01-24 It s the type of useful self help text that promises practical and easy to read guidance to help you manoeuvre round the enquiries and problems that litter your school s otherwise smooth journey to an A judgement from Ofsted inspectors Ldr This is a handbook to have available as a first source to consult when an issue first arises It combines legal advice information suggested activities and a series of tips from headteachers who have dealt with such issues before New headteachers in particular would be well advised to read the section on media interviews before they are rushed into statements they later regret Looking after Yourself is a section that leaders would be well advised to skim through periodically as a reminder as it is the kind of advice

that gets forgotten in the hurly burly of school life Brian Fidler Professor of Education Management University of Reading Distilled from years of NAHT National Association of Head Teachers experience of providing advice and guidance for its members in the UK The Quick Reference Handbook for School Leaders is a practical guide that provides an answer to the questions Where do I start and Where do I look for direction Written in an easy to read bulleted format the handbook is organised around key sections each part includes brief overviews checklists and suggestions for further reading o Organisation and Management the role of the Headteacher negligence and liability media relations managing conflict and difficult people effective meetings inspection resource management records and information o Teaching and Learning curriculum learning communities special education evaluation staff development unions celebrating success o Behaviour and Discipline safe schools code of conduct exclusion search and seizure police protocols o Health and Safety child protection issues occupational health safety risk assessments emergency preparation medical needs health safety resources o Looking After Yourself continuing professional development and work life balance This handbook is an excellent resource for all current and aspiring senior school leaders **Handbook of Teacher Education** Tony Townsend, Richard Bates, 2006-08-09

This book has its origins in conversations that started when the International Council on Education for Teaching ICET and the Australian Teacher Education Association ATEA jointly agreed to co sponsor a World Assembly of Teacher Educators in Melbourne in July 2003 hosted by Monash University The editors of this book were not only intimately involved in the management of the conference but had also been key figures in the Associations involved Tony Townsend had been secretary and on the national board of the South Pacific Association for Teacher Education SPATE which later became ATEA and had previously managed a SPATE conference in Frankston Australia in the 1980s He is currently the President of ICET and now works at Florida Atlantic University Richard Bates has been a long time board member of ATEA and is currently President of that organization He is also a Board member of ICET The International Council on Education for Teaching ICET was founded in 1953 for the purpose of emphasizing international cooperation in educational development in order to improve the quality of teacher education as well as to expand global educational opportunities for people in teacher education Since that time ICET has developed into an international association of practitioners of teacher education policy and decision makers in education government and business dedicated to global development through education ICET is a Non Governmental Organization NGO and participates in NGO meetings and other UNESCO sponsored conferences around the world My School

Governance Handbook: Keeping it simple, a step by step guide and checklist for all school governors Al Kingsley, 2022-11-07 With nearly two decades of school governance experience across Infant Primary Secondary All Through and Alternative Provision schools and academies distilled into an easy to read format Al Kingsley's My School Governance Handbook aims to make the complex world of school governance simple and accessible to all This handbook will take you step by step through the basics of school governance what the role entails and what you need to know It explains how schools and multi academy

trusts are structured the key areas of school life you need to understand relevant questions to ask and finally includes a handy dictionary to help you navigate your way through all those pesky education acronyms Including ideas and guidance from other experienced governors across the UK My School Governance Handbook is the perfect companion for any school governor or trustee

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